



## NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida will be accepting sealed bids for:

### **ADDITIONAL PARKING AREA AT PEACE MOUND PARK CITY BID NO. 2015-10**

Bids shall be accepted from qualified and experienced contractors to furnish labor, supervision, equipment, supplies, tools, materials, and services for the Additional Parking Area at Peace Mound Park project. The work shall include, but is not limited to: Constructing new improvements to the park including a new parking area, new concrete walkways, relocation of benches and site lighting, new curb & gutter, a new turn lane and milling/resurfacing of Three Village Road. This includes related paving, grading, drainage, signing & marking, landscaping, irrigation and lighting work as shown on the project plans. All work is located within the City of Weston.

Sealed bids will be received by the City Clerk until **11:00 a.m., local time, on Wednesday September 9, 2015**, at the City of Weston, City Hall located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time will be returned unopened.

### **PROJECT DOCUMENTS**

Project Manuals may be obtained from the Weston Community Center, 20200 Saddle Club Road, Weston, Florida 33327, 8:00 a.m. – 5:00 p.m., Monday–Friday, upon payment of a **\$100 non-refundable** fee, for each Project Manual. Project Manuals may be examined at the offices of the City of Weston, at the referenced address.

Project Manuals are also available for electronic download from Onvia DemandStar at <http://www.demandstar.com>. There is a cost for any document package electronically downloaded from the Onvia DemandStar Web site by members without subscriptions that include the City of Weston in their subscription service territory.

Bids shall be submitted on the form(s) provided. Volume 1 of the Project Manual must be submitted as part of the proposal.

### **EXPERIENCE**

Along with the sealed bids, all bidders must provide the necessary documentation to demonstrate that they meet the following qualifications: Service and Incorporation – Bidder/Contractor shall have been in continuous service in Florida (with a Florida resident or branch office) for a minimum of five (5) years. Contractor shall have been incorporated for a minimum of five (5) years; Licenses – Contractor shall be a fully licensed general contractor with all required State and/or Local government licenses and permits. Copy of License shall be provided; Experience – Bidder/Contractor shall provide evidence of the successful completion of similar size and scope with at least (3) three projects in the last (5) five years.

## MANDATORY PRE-BID CONFERENCE

A mandatory Pre-Bid Conference is scheduled for:

**Monday August 17, 2015 at 11:00 a.m**  
**Weston Community Center**  
**20200 Saddle Club Road, Weston, Florida 33327**

All contractors planning to submit a bid are required to attend this meeting. Contractors should allow sufficient time to insure arrival prior to the indicated time. Bids from those who have failed to attend will not be opened. Failure of a bidder to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the City shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. Contractors arriving past the indicated time will not be eligible to submit a bid. Decisions of the City shall be final. The official clock at the location of the Pre-Bid Conference shall govern.

### BID DOCUMENTS

Envelope containing bid must be sealed and clearly marked, "Additional Parking Area at Peace Mound Park, City Bid No. 2015-10, CGA Project No. 11-4584.1". The Bid shall contain seven complete copies and one unbound original, and is required to be submitted to the CITY by the Bid Submittal Deadline. Bids shall be submitted on the form(s) provided in the bid documents.

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of (5%) five percent of the Bid amount will be required to be submitted with the Bid.

All Bidders are advised that the CITY has not authorized the use of the City seal by individuals or entities responding to CITY Request for Bid, and that any such use by unauthorized persons or entities constitutes a second degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the City Clerk by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Proposer.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Proposer may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

Technical Advisor: Any questions concerning this Notice to Bidders shall be submitted in writing directed to Karl C. Thompson P.E., Director of Public Works, at [kthompson@westonfl.org](mailto:kthompson@westonfl.org) or fax: 954-385-2610, by 4:00 pm, local time at least (5) five business days prior to the Bid due date.

The City Commission of the City of Weston reserves the right to reject any and all Bids, to waive any informality in a Bid and to make awards in the best interests of the CITY.

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this Bid:

Daniel J. Stermer, Mayor;  
Angel M. Gomez, Commissioner;  
Toby Feuer, Commissioner;  
Jim Norton, Commissioner; and  
Thomas M. Kallman, Commissioner; and

David Keller, Assistant City Manager/CFO; Selection Committee Chairperson;  
Bryan Cahen, Director of Budget; Selection Committee Member;  
Denise Barrett-Miller, Director of Communications; Selection Committee Member; and  
Ryan Fernandes, Director of Technology Services, Alternate Selection Committee Member; or  
Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

Patricia A. Bates, MMC  
City Clerk  
City of Weston

*Published on: Tuesday August 4, 2015*