



NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, Bonaventure Development District and Indian Trace Development District (collectively the "City") shall be accepting sealed proposals for:

**PRE-QUALIFICATION OF GENERAL CONTRACTORS FOR THE INTERIOR CONSTRUCTION OF
POLICE SERVICES CENTER, PUBLIC WORKS SERVICES CENTER, FIRE STATION #81,
FIRE STATION #67 AND FIRE STATION #55
REQUEST FOR QUALIFICATIONS ("RFQ") NO. 2017-01**

The City is requesting proposals from licensed certified or registered general contractors to pre-qualify for the purposes of bidding on the interior construction renovation of the following city facilities: Police Services Center, Public Works Services Center Fire Station #81, Fire Station #67 and Fire Station #55. Construction is expected to begin in 2017.

THE PROJECTS

Proposers may submit to be pre-qualified for any or all the following projects:

- A. Police Services Center Interior Renovations;
- B. Public Works Services Center Interior Renovations;
- C. Fire Stations (#55, #67 & #81) Interior Renovations – All fire stations projects shall be bid together to solicit the same contractor for the work at the fire stations.

The scope of work generally includes but is not limited to:

Police Services Center. Phased interior renovation/remodeling of the existing +/-15,380 SF building. The interior renovation work includes reconfiguration/remodeling of +/- 4,467 SF of the existing facility. The balance of the facility spaces such as restrooms, locker area and break room are to receive finish upgrades including, but not limited to flooring finishes, wall base, paint, door hardware, ceiling tiles, plumbing fixtures, toilet partitions, toilet accessories, lockers, and the replacement of all existing light fixtures with new LED light fixtures. Construction work shall be phased and scheduled to allow continuity of police operations throughout duration of the project.

Public Works Services Center. Interior renovation/remodeling of the existing +/-11,957 SF public works facility. The interior renovation work includes reconfiguration remodeling of +/-1,283 SF of the existing facility. The balance of the public works facility is to receive finish upgrades including, but not limited to flooring finishes, wall base, paint, ceiling tiles and replacing all existing light fixtures with new LED light fixture.

Fire Stations #55 & #67. Interior renovation/remodeling of two existing +/-7,995 SF fire station facilities. The interior renovation work includes reconfiguration remodeling of +/-923 SF of each of the existing facility and the balance of the facility is to receive finish upgrades including, but not limited to flooring finishes, wall base, paint, new doors, door hardware, ceiling tiles, plumbing fixtures, toilet partitions, toilet accessories, kitchen cabinetry and equipment and replacing all existing light fixtures with new LED light fixture.

Fire Station #81. Interior renovation/remodeling of the existing +/-7,995 SF fire station facility, as well as a +/- 106 SF addition for EMS storage adjacent to the Apparatus Bay, repainting the building exterior, and retrofitting the exterior site lights and wall mounted fixtures with new LED light fixtures. The interior renovation work includes reconfiguration remodeling of +/- 923 SF of the existing facility. The balance of the fire station facility is to receive finish upgrades including, but not limited to flooring finishes, wall base, paint, new doors, door hardware, ceiling tiles, plumbing fixtures, toilet partitions, toilet accessories, kitchen cabinetry, equipment, and replacing all existing light fixtures with new LED light fixture.

All fire stations are to remain in operation 24 hours a day/7 days a week during construction, temporary work/living trailer(s) to be provided on site, by the contractor, to house the fire fighters and the apparatus bays to remain in use during the course of construction.

Common to all Facilities. Additional work for all five facilities includes the repainting of building exterior and retrofitting exterior wall mounted site lights fixtures with new LED light fixtures.

Final Designs. Proposers shall note that the final designs of the proposed work, at the time of future bidding, will dictate the actual scope and if the magnitude work stated above is reduced or increased.

EXPERIENCE

Proposers shall have been licensed as a certified or registered general contractor in continuous service in Florida, with a Florida resident or branch office, and shall have been continuously incorporated, for a minimum of the past five years from the date that this RFQ is issued. Proposers shall have served as the prime/general building contractor with a successful record of renovating at least three (3) similar government buildings that are operational 24/7, requiring phased construction and the establishment of temporary occupant quarters within the past five years from the date that this RFQ is issued.

Proposers shall possess the required bonding capacity to provide for 100% Payment and Performance Security for the project(s) for which pre-qualification is requested. The bonding capacity for each construction project is as follows: \$1,500,000 for the Police Services Center Renovation; \$600,000 for the Public Works Services Center Renovation Project; and \$2,500,000 for the Fire Stations (#81, #67, #55) Renovation Project.

PROPOSAL SUBMITTAL DEADLINE

Submittals shall be received by the City Clerk until **11:00 a.m., local time, Tuesday, February 14, 2017,** (the "Proposal Submittal Deadline") at City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Submittals received after this time shall be returned unopened. The sealed submittals will be publicly opened at the City of Weston, City Hall after the Proposal Submittal Deadline. Approval of qualified proposers will be made at a City Commission meeting.

AVAILABILITY OF RFQ DOCUMENTS

Interested parties may purchase a Request for Qualifications for: Pre-Qualification of General Contractors for the renovations of Police Services Center, Public Works Services Center, Fire Station #81, Fire Station #67 and Fire Station #55. ("RFQ") at the Weston Community Center, 20200 Saddle Club Road, Weston, Florida, 33327, 8:00 a.m. - 5:00 p.m. Monday through Friday, upon payment of a \$25.00 non-refundable fee, for each RFQ. Payment shall be made by cash, check, Visa, Master Card or American Express. Proposal documents are available for electronic download from Onvia Demand Star at <http://www.demandstar.com> and from BidSync at <http://www.bidsync.com>. This RFQ may also be examined at Weston City Hall, at the referenced address. (8:00 a.m.-5:30 p.m. Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday.)

MANDATORY PRE-PROPOSAL CONFERENCE

A mandatory pre-proposal conference shall be held on **Friday, January 27, 2017 at 2:00 P.M., local time,** at the Weston Community Center, located at 20200 Saddle Club Road, Weston, Florida 33327. All Proposers planning to submit a proposal are required to attend this conference. Proposers shall allow sufficient time to ensure arrival prior to the indicated time. Failure of a proposer to be present for the entire mandatory pre-proposal conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-proposal conference by the City, shall render a proposer to be deemed non-responsive and the proposal shall not be considered for award. Decisions of the City shall be final. The official clock at the location of the pre-proposal conference shall govern.

QUESTIONS

Any questions concerning this Notice to Proposers shall be submitted in writing to the Technical Advisor: Karl Thompson, P.E., Director of Public Works, at kthompson@westonfl.org with "Pre-Qualification of General Contractors for the interior renovations of Police Services Center, Public Works Services Center, Fire Station #81, Fire Station #67 and Fire Station #55, "RFQ NO. 2017-01" in the subject line or via fax at: 954-385-2010 by 4:00 p.m., local time at least five business days prior to the pre-proposal conference.

CONE OF SILENCE

A cone of silence is imposed upon publication of this Notice to Proposers. The cone of silence prohibits communications with the following individuals pertaining to this RFQ:

Daniel J. Stermer, Mayor;
Toby Feuer, Commissioner;
Thomas M. Kallman, Commissioner; and
Margaret Brown, Commissioner

David E. Keller, Assistant City Manager/CFO; Selection Committee Chairperson;
Denise Barrett-Miller; Director of Communication, Selection Committee Member;
Thad Bielecki, Director of Landscaping, Selection Committee Member; and
Bryan Cahen, Director of Budget; Alternate Selection Committee Member.

Any member of the Protest Committee, if and when established.

The details of the City's cone of silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions and evaluate the proposals and provide a recommendation to the City Manager.

RIGHTS RESERVED

The City Commission reserves the right to reject any and all proposals, to waive any informality in a proposal and to make awards in the best interests of the City.

Patricia A. Bates, MMC
City Clerk
City of Weston

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