



## NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, and the Indian Trace Development District (ITDD) (collectively the "CITY") will be accepting sealed proposals for:

### WASTEWATER LIFT STATIONS PLC REPLACEMENT REQUEST FOR PROPOSALS ("RFP") NO. 2018-01

The City is requesting proposals from qualified and experienced firms to provide Wastewater Lift Stations PLC Replacement under a continuing services contract ("CONTRACTOR").

Proposers shall provide all labor, supervision, equipment, supplies, tools, materials, operator training, safety measures and all other necessary incidentals required to perform the replacement of the PLC (Programmable Logic Controller) at various wastewater lift stations at various locations throughout the CITY. Work includes the replacement of Modicon Micro PLC with Modicon M340 PLC, load existing program to PLC, configure each station set points, integration to existing GE Proficy iFix HMI/SCADA, testing and training CITY personnel.

### EXPERIENCE

A proposal will only be considered from a firm that is regularly engaged in the business of wastewater lift station PLC controls installation and programming and upgrading using Modicon PLC hardware and the configuration of GE Proficy iFix HMI/SCADA systems and software on equipment of similar features, complexity and size as those owned and managed by the City. Proposers shall have been in continuous operation for a minimum of the past five (5) years from the date that the RFP is issued.

### PROPOSAL SUBMITTAL DEADLINE

Submittals shall be received by the City Clerk until **11:00 a.m., local time, April 24, 2018** (the "Proposal Submittal Deadline") at City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Submittals received after this time shall be returned unopened. The sealed submittals will be publicly opened at the City of Weston, City Hall after the Proposal Submittal Deadline. Award of a proposal will be made at a City Commission meeting.

### AVAILABILITY OF RFP DOCUMENTS

Interested parties may purchase Wastewater Lift Stations PLC Replacement ("RFP") at the Weston Community Center, 20200 Saddle Club Road, Weston, Florida, 33327, 8:00 a.m. - 5:00 p.m. Monday through Friday, upon payment of a \$25.00 non-refundable fee, for each RFP. Payment shall be made by cash, check, Visa, Master Card or American Express. Proposal documents are available for electronic download from Onvia Demand Star at <http://www.demandstar.com> and from BidSync at <http://www.bidsync.com>. This RFP may also be examined at Weston City Hall, at the referenced address. (8:00 a.m.-5:30 p.m. Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday.)

## NON-MANDATORY PRE-PROPOSAL CONFERENCE

A pre-proposal conference shall be held on **Tuesday, April 10, 2018 at 2:00 P.M.**, local time, at the Weston Community Center, located at 20200 Saddle Club Road, Weston, Florida 33327.

### PROPOSAL SECURITY

Proposal security in the form of a proposal bond acceptable to the City or a cashier's check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% of the total proposal cost, whichever is greater, will be required to be submitted with the proposal.

### QUESTIONS

Any questions concerning this Notice to Proposers shall be submitted in writing to the **Technical Advisor, Peter Johnson, Assistant Director of Public Works, by email to [pjohnson@westonfl.org](mailto:pjohnson@westonfl.org) with "Wastewater Lift Stations PLC Replacement RFP No. 2018-01"** in the subject line, or via fax at: 954-385-2010 by 4:00 p.m., local time at least five business days prior to the pre-proposal conference.

### CONE OF SILENCE

A cone of silence is imposed upon publication of this Notice to Proposers. The cone of silence prohibits communications with the following individuals pertaining to this RFP:

Daniel J. Stermer, Mayor;  
Bryon L. Jaffe, Commissioner  
Toby Feuer, Commissioner;  
Margaret Brown, Commissioner;  
Thomas M. Kallman, Commissioner; and

Ryan Fernandes, Director of Technology Services; Selection Committee Chairperson;  
Gary Garofalo, Facility Maintenance Manager; Selection Committee Member;  
Don Decker, Director of Parks and Recreation; Selection Committee Member;  
Jose Casio, Public Works Engineer; Alternate Selection Committee Member;  
Cindy Tao, Accounting Manager, Financial Reviewer; and/or

Any member of the Protest Committee, if and when established.

The details of the City's cone of silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the proposals and provide a recommendation to the City Manager.

### RIGHTS RESERVED

The City Commission reserves the right to reject any and all proposals, to waive any informality in a proposal and to make awards in the best interests of the City.

Patricia A. Bates, MMC  
City Clerk  
City of Weston

*Published on: Friday, March 23, 2018*