



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida and the Indian Trace Development District (ITDD) (collectively the "City") will be accepting sealed bids for:

INDIAN TRACE PARK RENOVATION CITY BID NO. 2018-02

Bids shall be accepted from qualified and experienced licensed contractors to furnish all labor, supervision, equipment, supplies, tools, permitting, safety measures and all other necessary incidentals for the complete renovation of Indian Trace Park located at 400 Indian Trace. Work includes installation of a new restroom building, new parking area, ADA improvements, relocation of baseball field and multi-purpose field, two new covered play areas, modifications to existing drainage and walkway, as well as landscape and lighting improvements.

Sealed bids will be received by the City Clerk until **11:00 a.m., local time, on Tuesday, June 5, 2018, the Bid Submittal Deadline**, at the City of Weston, City Hall located at 17200 Royal Palm Boulevard, Weston, Florida 33326. The official clock at the City Hall reception desk shall govern.

PROJECT DOCUMENTS

Project Manuals may be obtained from the Weston Community Center, 20200 Saddle Club Road, Weston, Florida 33327, 8:00 a.m. – 5:00 p.m., Monday–Friday, upon payment of a \$50.00 non-refundable fee, for each Project Manual. Payment must be made by check, Visa, Master Card or American Express. No cash payments will be accepted. Project manuals may also be examined at the Weston Community Center at the referenced address. Project Manuals are also available for electronic download from Onvia DemandStar at <http://www.demandstar.com> and from BidSync at <http://www.bidsync.com>. There is a cost for any document package electronically downloaded from the Onvia DemandStar or BidSync website by members without subscriptions that include the City of Weston in their subscription service territory.

Bids shall be submitted on the form(s) provided. The required sections of the Project Manual shall be submitted as part of the Bid proposal.

EXPERIENCE

Along with the sealed bids, all Bidders shall provide the necessary documentation to demonstrate that they meet the following qualifications: i) Bidders shall have been incorporated and in continuous operation for a minimum of the past five (5) years immediately preceding the date that the Bid is issued; ii) Bidders shall be a fully licensed general contractor with all required State and/or Local government licenses—copies of the licenses shall be provided; and iii) Bidders shall provide evidence of the successful completion of projects of similar size and scope with at least three (3) projects within the last five (5) years immediately preceding the date that the Bid is issued.

MANDATORY PRE-BID CONFERENCE

A mandatory Pre-Bid Conference is scheduled for:

May 17, 2018 at 2:00 p.m.
Weston Community Center
20200 Saddle Club Road, Weston, Florida 33327

All Bidders planning to submit a bid are required to attend this meeting. Bidders should allow sufficient time to insure arrival prior to the indicated time. Bids from those who have failed to attend will not be opened. Failure of a bidder to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the CITY shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. **Bidders arriving past the indicated time will not be eligible to submit a bid.** Decisions of the City shall be final. The official clock at the location of the Pre-Bid Conference shall govern.

BID DOCUMENTS

Envelope containing bid must be sealed and be clearly marked, "**Indian Trace Park Renovation; City Bid No. 2018-02**". The Bid shall contain eight complete copies and one unbound original and is required to be submitted to the CITY by the Bid Submittal Deadline. Bids shall be submitted on the form(s) provided in the bid.

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% percent of the Bid amount, whichever is greater, will be required, to be submitted with the Bid.

All Bidders are advised that the CITY has not authorized the use of the City seal by individuals or entities responding to CITY Request for Bid, and that any such use by unauthorized persons or entities constitutes a second degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the City Clerk by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Proposer.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Proposer may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

Technical Advisor: Any questions concerning this Notice to Bidders shall be submitted in writing directed to Bernard M. Eugène, Capital Improvements Project Manager at beugene@westonfl.org or fax: 954-385-2600, by 4:00 pm, local time at least five business days prior to Bid due date.

The City Commission of the City of Weston reserves the right to reject any and all Bids, to waive any informality in a Bid and to make awards in the best interests of the CITY.

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this bid:

Daniel J. Stermer, Mayor;
Toby Feuer, Commissioner;
Margaret Brown, Commissioner; and
Byron L. Jaffe, Commissioner; and

Thomas M. Kallman, Commissioner; and

Bryan Cahen, Director of Budget; Selection Committee Chairperson;
Ryan Fernandes, Director of Technology Services; Selection Committee Member;
Denise Barrett-Miller, Director of Communications Selection Committee Member;
Don Decker, Director of Parks and Recreation; Selection Committee Member; and
Thaddeus Bielecki, Director of Landscaping; Alternate Selection Committee Member;

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

Patricia A. Bates, MMC
City Clerk
City of Weston

Published on: Monday, May 7, 2018