



## NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida will be accepting sealed bids for:

**SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION; SOLID WASTE AND BULK WASTE DISPOSAL; AND RECYCLABLE MATERIALS SALE AND/OR DISPOSAL SERVICES  
BID NO. 2018-04**

The City is requesting bids from qualified and experienced firms to provide Solid Waste, Bulk Waste and Recycling Collection; Solid Waste and Bulk Waste Disposal; and Sale and/or Disposal of Recyclable Materials Services within the City.

### SCOPE OF WORK

The Work consists of providing solid waste, bulk waste and recycling collection; solid waste and bulk waste disposal services; and the sale and/or disposal of recyclable materials services.

For residential curbside properties, Solid Waste collection consists of automated curbside collection two times per week, Bulk Waste collection consists of curbside collection once per quarter, and Recyclable Materials collection consists of automated curbside collection once per week. The Bidder shall be responsible for:

- (a) determining the location and method of disposal of all Solid Waste and Bulk Waste, which shall be done in accordance with all applicable local, state and Federal laws;
- (b) all costs associated with the disposal of Solid Waste and Bulk Waste;
- (c) determining the location and method of sale and/or disposal of Recyclable Materials and shall be entitled to retain the proceeds from any sales; and
- (d) all costs associated with the disposal of any Recyclable Materials.

For residential containerized properties, Solid Waste collection consists of containerized collection a minimum of two times per week, Bulk Waste collection consists of collection at the container location once per quarter and Recyclable Materials collection consists of containerized collection once per week. The Bidder shall be responsible for:

- (a) determining the location and method of disposal of all Solid Waste and Bulk Waste, which shall be done in accordance with all applicable local, state and Federal laws;
- (b) all costs associated with the disposal of Solid Waste and Bulk Waste;
- (c) determining the location and method of sale and/or disposal of Recyclable Materials and shall be entitled to retain the proceeds from any sales; and
- (d) all costs associated with the disposal of any Recyclable Materials.

For commercial properties, Solid Waste collection consists of containerized collection a minimum of two times per week. The Bidder shall be responsible for:

- (a) determining the location and method of disposal of all Solid Waste, which shall be done in accordance with all applicable local, state and Federal laws; and
- (b) all costs associated with the disposal of Solid Waste.

## EXPERIENCE

A bid will only be considered from a firm that is regularly engaged in the solid waste and recycling collection business with the ability to lawfully dispose of and/or sell collected items. Bidders shall provide the necessary documentation to demonstrate that they meet the following qualifications: Bidders shall have a minimum of five years continuous experience within the past 7 years in collecting residential curbside and containerized collection of Solid Waste, Bulk Waste and Recyclable Materials, and Commercial containerized collection of Solid Waste and Bulk Waste for at least one municipality with at least 11,700 single family dwelling units, 43,600 cubic yards of solid waste collected from multi-family property and 114,000 cubic yards of solid waste collected from commercial property.

## BID SUBMITTAL DEADLINE

Sealed Bids shall be received by the City Clerk until **11:00 a.m., Local Time, Tuesday, August 21, 2018** (the "Bid Submittal Deadline") at City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time shall be returned unopened. The sealed bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of a bid will be made at a City Commission meeting.

## AVAILABILITY OF BID DOCUMENTS

Interested parties may purchase the Bid Documents for Solid Waste, Bulk Waste and Recycling Collection; Solid Waste and Bulk Waste Disposal; and Sale and/or Disposal of Recyclable Materials Services (the "Bid Documents") at the Weston Community Center, 20200 Saddle Club Road, Weston, Florida 33327, 8:00am to 5:00pm, Monday through Friday, upon payment of a \$25.00 non-refundable fee for each set of Bid Documents. Payment shall be made by check, Visa, Master Card or American Express. No cash payments will be accepted. Bid Documents are also available for electronic download from Onvia DemandStar at <http://www.demandstar.com> and from BidSync at <http://www.bidsync.com>. Bid Documents may also be examined at Weston City Hall, at the referenced address. (8:00 a.m.-5:30 p.m. Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday.).

## MANDATORY PRE-BID CONFERENCE

A mandatory pre-bid conference shall be held on **Wednesday, July 11, 2018 at 10:00 a.m., Local Time**, at the Weston Community Center, located at 20200 Saddle Club Road, Weston, Florida 33327. All Bidders planning to submit a bid are required to attend this meeting. Bidders should allow sufficient time to insure arrival prior to the indicated time. Bids from those who have failed to attend will not be opened. Failure of a bidder to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the City shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. **Bidders arriving past the indicated time will not be eligible to submit a bid.** Decisions of the City shall be final. The official clock at the location of the Pre-Bid Conference shall govern.

## BID SECURITY

Bid security in the form of a Bid Bond acceptable to the City or Cashier's Check made payable to the "City of Weston" in the amount of one hundred thousand dollars (\$100,000.00) shall be required.

## QUESTIONS

Any questions concerning this Notice to Bidders shall be submitted in writing directed to **Technical Advisor: Karl C. Thompson, P.E., Assistant City Manager/COO** at [kthompson@westonfl.org](mailto:kthompson@westonfl.org) with **"Solid Waste, Bulk Waste And Recycling Collection; Solid Waste And Bulk Waste Disposal; And Recyclable Materials Sale And/Or Disposal Services Bid No. 2018-04"** in the subject line or via fax at: 954-385-2600, by 4:00 pm, Local Time at least five business days prior to the Bid Submittal Deadline.

### **CONE OF SILENCE**

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this Bid:

Daniel J. Stermer, Mayor;  
Toby Feuer, Commissioner;  
Thomas M. Kallman, Commissioner;  
Margaret Brown, Commissioner; and  
Byron L. Jaffe, Commissioner;

Darrel Thomas, Assistant City Manager/CFO; Selection Committee Chairperson;  
Bryan Cahen, Director of Budget; Selection Committee Member;  
Ryan Fernandes, Director of Technology Services; Selection Committee Member; and  
Thaddeus Bielecki, Director of Landscaping; Alternate Selection Committee Member;  
Cindy Tao, Accounting Manager, Financial Reviewer  
Any member of the Protest Committee, if and when established.

The details of the City's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

### **RIGHTS RESERVED**

The City Commission reserves the right to reject any and all Bids, to waive any informality in a Bid and to make awards in the best interests of the City.

Patricia A. Bates, MMC  
City Clerk  
City of Weston

*Published on: June 21, 2018*