MINUTES OF MEETING CITY OF WESTON

A regular meeting of the City Commission of the City of Weston was held Monday, November 19, 2018 at 7:00 PM at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida.

Present and constituting a quorum were:

Daniel J. Stermer Mayor

Thomas M. Kallman Commissioner
Margaret H. Brown Commissioner
Byron L. Jaffe Commissioner
Mary Molina-Macfie Commissioner

Also present were:

John R. Flint City Manager

Darrel L. Thomas Assistant City Manager/CFO Karl C. Thompson, P.E. Assistant City Manager/COO

Patricia A. Bates City Clerk

Jamie Alan Cole City Attorney, Weiss Serota Helfman Cole & Bierman, PL Karen Lieberman Asst. City Attorney, Weiss Serota Helfman Cole & Bierman, PL

Dennis Giordano President, Calvin, Giordano & Associates

Sarah Sinatra Gould, AICP Director of Development Services, Calvin, Giordano & Associates

Denise Barrett-Miller Director of Communications
Thaddeus Bielecki Director of Landscaping
Bryan E. Cahen Director of Budget

Donald Decker Director of Parks and Recreation

Reddy Chitepu, P.E. Director of Public Works

Ryan M. Fernandes Director of Technology Services

Steven Murray Assistant Director of Technology Services, MuniTech LLC Pamela Solomon Assistant Director of Communications, MuniTech LLC

Chief Kevin Butler BSO DLE – Weston
Lt. Anthony DeMarco BSO DLE – Weston
Chief Todd Draizin BSO DFRES – Weston

Allen Green Resident Patricia Bernerdini Resident

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FIRST ORDER OF BUSINESS

Roll Call

Mayor Stermer called the meeting to order at 7:00 PM.

City Clerk Patricia Bates called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

Presentation of colors by Broward Sheriff's Office Honor Guard.

The Pledge of Allegiance was led by 5th grade Student Council Representatives from Country Isles Elementary School. The students are accompanied by Ms. Stephanie Heckler, Student Council Sponsor and Mrs. Mindy Morgan, Principal.

THIRD ORDER OF BUSINESS

Resolution No. 2018-149 of the City Commission of the City of Weston, Florida, accepting the results of the Municipal General Election held November 6, 2018, for the election of City Commissioner Seat 3 and City Commissioner Seat 4.

The Resolution was read into the record by title. The item was opened for public comment. No comment from the public.

Commissioner Kallman moved to approve Resolution No. 2018-149. Commissioner Brown seconded the motion.

Roll call vote on Resolution No. 2018-149.

Commissioner Jaffe voted yes.

Commissioner Molina-Macfie voted yes.

Commissioner Kallman voted ves.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

FOURTH ORDER OF BUSINESS

Resolution No. 2018-150 of the City Commission of the City of Weston, Florida, accepting the results of the Municipal General Election held November 6, 2018, for the election of City Commissioner Seat 3 and City Commissioner Seat 4.

The Resolution was read into the record by title. The item was opened for public comment. No comment from the public.

Commissioner Jaffe moved to approve Resolution No. 2018-150. Commissioner Brown seconded the motion.

Roll call vote on Resolution No. 2018-150.

Commissioner Jaffe voted yes.

Commissioner Molina-Macfie voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

FIFTH ORDER OF BUSINESS

Oath of Office Ceremony

Administering the Oath of Office for Byron L. Jaffe as Commissioner was his son, Benjamin Jaffe. Daughter Hannah and wife Beth joined him at the podium.

Administering the Oath of Office for Mary Molina-Macfie as Commissioner was former Commissioner Toby Feuer.

City Commission Meeting Recessed at 7:24 PM

City Commission Meeting Reconvened at 7:45 PM

SIXTH ORDER OF BUSINESS

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City Presentations

A. Certificates of Recognition – Falcon Cove Middle School Boys Soccer Team Division and County Champions. Coach Adam Cristo.

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B. BSO Fire Rescue Employee(s) Employee(s) of the Month -

E-81: Lieutenant Jonathan Termo, Driver Engineer Aaron Guest, Fire Fighter/Paramedic James Petruzzelli.

R-81: Lieutenant James Glaze, Fire Fighter/Paramedic Dayana Espinal, Fire Fighter/Paramedic Lissette Munoz.

PL-81: Captain Robert Melendez, Driver Engineer Daniel Pritchard, Fire Fighter/Paramedic Jeffrey Krupin, Fire Fighter/Paramedic Damian Ausby.

E-55: Captain John Calandra, Driver Engineer Mikal Brunnemer, Fire Fighter/Paramedic Dean Seguin.

B-55: Battalion Chief Alex Delbert

C. BSO Law Enforcement Employee(s) Employee(s) of the Month – Deputy Pedro Perez and Deputy Michael Ferraldo.

ANNOUNCEMENTS

- Once again, staff has provided me with the ability to sit here and announce that the City of Weston has received another great recognition. Hats off to Director of Technology Ryan Fernandes, Assistant Director Steven Murray and their staff for Weston being ranked as #9 in our population category in the Digital Cities Survey by The Center of Digital Government. In its 18th year the annual survey, open to all U.S. cities, recognizes cities using technology to improve transparency, enhance cybersecurity and much more. Winners are leading the nation by leveraging data to improve a wide range of city services and initiatives.
- On behalf of my colleagues and our staff, we wish you a very happy Thanksgiving Holiday. Please take extra care with all of the extra cooking and family gatherings and ensure kitchen safety: turn pot handles out of reach of children, use flameless candles and keep children far away from turkey fryers. Please Note that City administrative offices will be closed beginning at 12 Noon on Wednesday, November 21st through Friday, November 23rd for the Thanksgiving Holiday. City Parks will close at 6PM on Thanksgiving Day only, Thursday, November 22nd.

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• Coming up on December 9th at 9AM at Cypress Bay High School is the Mayor's Get Fit Challenge 1-Mile Health Walk. Take a step towards family fitness by participating in this annual event that is perfect for families. Every elementary school in Weston is challenged to get every student to participate. The top elementary school with the most participants (based on a percentage of their enrollment) will win The Commission Cup and a cash prize! 1st, 2nd and 3rd place prizes of \$4000, \$2000 and \$1000. And this year: FREE registration once again. Just go to www.RunForTomorrow.com and use the discount code 2018MayorsChallenge to register today.

 Residents are encouraged to sign up for our weekly E-newsletter Newsday Tuesday, or visit our Events Calendar on the Weston website at Westonfl.org/Events where you will find all the details about these events and more on our website.

SEVENTH ORDER OF BUSINESS

Audience Comments

Allen Green, Resident

EIGHTH ORDER OF BUSINESS

Resolution No. 2018-151 of the City Commission of the City of Weston, Florida, establishing the Order of Voting on any motion to consider an action taken by the City Commission.

The Resolution was read into the record by title. The item was opened for public comment. No comment from the public. The City Commission voting order is determined to be as follows:

First: Commissioner Molina-Macfie

Second: Commissioner laffe

Third: Commissioner Kallman
Fourth: Commissioner Brown

Fifth: Mayor Stermer

Commissioner Kallman moved to approve Resolution No. 2018-151. Commissioner Brown seconded the motion.

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Roll call vote on Resolution No. 2018-151.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

NINTH ORDER OF BUSINESS

Resolution No. 2018-152 of the City Commission of the City of Weston, Florida, electing the Alternate Presiding Officer and Second Alternate Presiding Officer for meetings of the City Commission.

The Resolution was read into the record by title. The item was opened for public comment. No comment from the public. Commissioner Kallman was elected as Alternate Presiding Officer. Commissioner Jaffe was elected as Second Alternate Presiding Officer.

Commissioner Molina-Macfie moved to approve Resolution No. 2018-152.

Commissioner Kallman seconded the motion.

Roll call vote on Resolution No. 2018-152.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

TENTH ORDER OF BUSINESS

Resolution No. 2018-153 of the City Commission of the City of Weston, Florida, appointing a member to serve on the Broward Metropolitan Planning Organization.

The Resolution was read into the record by title. The item was opened for public comment. No comment from the public. Commissioner Jaffe was appointed to serve on the Broward Metropolitan Planning Organization.

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Commissioner Kallman moved to approve Resolution No. 2018-153. Commissioner Brown seconded the motion.

Roll call vote on Resolution No. 2018-153.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

ELEVENTH ORDER OF BUSINESS

Consent Agenda

A. Commissioners' Items Removed for Later Discussion

Commissioners' Item(s) Removed for Later Discussion 18-A .

B. Approval of the Balance of the Consent Agenda

Commissioner Jaffe moved to approve the balance of the Consent Agenda.

Commissioner Kallman seconded the motion.

Roll call vote on the balance of the Consent Agenda.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

TWELFTH ORDER OF BUSINESS

Resolution No. 2018-154 of the City Commission of the City of Weston, Florida, and as the government board of the Indian Trace Development District, approving the partial vacation of a Lake Access Easement on property located at 1848 Aspen Lane, Weston, Florida.

1848 Aspen Lane Vacation Request

The Resolution was read into the record by title. City Manager John Flint provided an overview. The item was opened for public comment. No comment from the public.

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Commissioner Jaffe moved to approve Resolution No. 2018-154. Commissioner Molina-Macfie seconded the motion.

Roll call vote on Resolution No. 2018-154.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

THIRTEENTH ORDER OF BUSINESS

Ordinance No. 2018-14 of the City of Weston, Florida, amending Section 124.47 "Lot Size, Height and Setbacks" by deleting stories as a measurement of height; and providing for an effective date.

Second and Final Reading

The Ordinance was read into the record by title. This is a Second and Final Reading. The item was opened for public comment. Patricia Bernerdini commented from the public.

Commissioner Jaffe moved to approve Ordinance No. 2018-14. Commissioner Brown seconded the motion.

Roll call vote on Ordinance No. 2018-14.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

FOURTEENTH ORDER OF BUSINESS

Ordinance No. 2018-15 of the City of Weston, Florida, amending Sections 124.66 "Building Permits" and 125.41 "Site Plan Application and Review" relating to survey submittal requirements; and providing for an effective date.

Second and Final Reading

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The Ordinance was read into the record by title. This is a Second and Final Reading. The item was opened for public comment. No comment from the public.

Commissioner Jaffe moved to approve Ordinance No. 2018-15. Commissioner Brown seconded the motion.

Roll call vote on Ordinance No. 2018-15.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

FIFTEENTH ORDER OF BUSINESS

Ordinance No. 2018-16 of the City of Weston, Florida, amending Section 1.01, "Definitions," to provide for a definition of "Unmanned Aerial Vehicle;" Amending Section 100.02, "Prohibited Activities;" and creating Section 52.18, "Take-Off and Landing of Unmanned Aerial Vehicles Prohibited;" and providing for an effective date.

Second and Final Reading

The Ordinance was read into the record by title. This is a Second and Final Reading. The item was opened for public comment. No comment from the public.

Commissioner Brown moved to approve Ordinance No. 2018-16. Commissioner Jaffe seconded the motion.

Roll call vote on Ordinance No. 2018-16.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

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SIXTEENTH ORDER OF BUSINESS

An Ordinance of the City of Weston, Florida, amending Section 1.01, "Definitions," to amend the definition of "Vacation Rental," amending Section 81.01, "Registration Required," amending Section 81.02, "Application for Registration," amending Section 81.05, "Owner and Vacation Rental Agent Requirements," amending Section 81.06, "Standards and Requirements for Vacation Rentals," amending Section 81.07, "Sale or Transfer of Dwelling Unit Used for Vacation Rentals," amending Section 81.08, "Administration, Penalties, and Enforcement," and amending Section 81.09, "Vesting," to be consistent with the City's current practices and procedures; and providing for an effective date.

Public Hearing and First Reading

The Ordinance was read into the record by title. This is a Public Hearing and First Reading. City Manager John Flint provided an overview. The item was opened for public comment. No comment from the public.

Commissioner Molina-Macfie moved to approve the Ordinance. Commissioner Kallman seconded the motion.

Roll call vote on the Ordinance.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted ves.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

Mayor Stermer stated, Item #17 on tonight's agenda proposes to amend the City's Land Development Regulations. Pursuant to State Law, this type of Item is to be reviewed by the Local Planning Agency and considered by the City Commission. As permitted by Section 163.3174 of the Florida Statutes, the City Commission also serves as the Local Planning Agency, therefore, the City Commission, both in our capacity as Local Planning Agency and as the governing body of the City, will hear the following Item.

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SEVENTEENTH ORDER OF BUSINESS

An Ordinance of the City of Weston, Florida, amending Section 1.01, "Definitions," to add a definition for Massage Facilities; amending Section 124.16 "IOC Districts" to permit health spas and massage facilities; and providing for an effective date.

Public Hearing and First Reading*

*The City Commission will be sitting simultaneously as the local planning agency when considering this item

The Ordinance was read into the record by title. This is a Public Hearing and First Reading. City Manager John Flint provided an overview. The item was opened for public comment. No comment from the public. Commissioner Brown asked a question and Director of Development Services Sarah Sinatra Gould answered.

Commissioner Jaffe moved to approve the Ordinance. Commissioner Brown seconded the motion.

Roll call vote on the Ordinance.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

EIGHTEENTH ORDER OF BUSINESS

Consent Agenda

Item No. 18-A

Resolution No. 2018-155 of the City Commission of the City of Weston, Florida, amending the budget of the City of Weston for Fiscal Year 2017/2018 commencing October 1, 2017 and ending September 30, 2018; and providing for an effective date.

The Resolution was read into the record by title. City Manager John Flint provided an overview. The item was opened for public comment. No comment from the public. Commissioner Molina-Macfie asked for an explanation. Assistant City Manager/CFO Darrel Thomas provided an explanation.

Commissioner Molina-Macfie moved to approve the Ordinance. Commissioner Jaffe seconded the motion.

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Roll call vote on the Ordinance.

Commissioner Molina-Macfie voted yes.

Commissioner Jaffe voted yes.

Commissioner Kallman voted yes.

Commissioner Brown voted yes.

Mayor Stermer voted yes.

CITY OF WESTON

- A. Resolution No. 2018-155 of the City Commission of the City of Weston, Florida, amending the budget of the City of Weston for Fiscal Year 2017/2018 commencing October 1, 2017 and ending September 30, 2018; and providing for an effective date.
- B. Resolution No. 2018-156 of the City Commission of the City of Weston, Florida, approving Change Order No. 1 for the City's contract provider, Lego Construction Co. for Bid No. 2017-04, Fire Station No. 81, Fire Station No. 67, and Fire Station No. 55 Renovations.

CITY OF WESTON, INDIAN TRACE DEVELOPMENT DISTRICT AND BONAVENTURE DEVELOPMENT DISTRICT

- C. Resolution No. 2018-157 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, accepting and ratifying rankings of the Selection Committee pursuant to RFP No. 2018-09, a Request for Proposals for Traffic Signal Mast Arm and Street Light Pole Re-painting; awarding and approving an Agreement with Harry's Painting and Enterprises, Inc., of New Port Richey, Florida.
- D. Resolution No. 2018-158 of the City Commission of the City of Weston, Florida, as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, amending Resolution No. 2018-148, providing for the correct version of the Agreement for RFP No. 2018-08 Standby Generators Maintenance Services.
- E. Resolution No. 2018-159 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on September 12, 2018, and approving the Minutes of the Workshop Meeting of the City Commission of the City of Weston held on September 24, 2018, and approving the Minutes of the Regular Meeting of the City of Weston held on September 24, 2018, and approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on October 15, 2018.

The Items listed above on the Consent Agenda were approved earlier in the meeting.

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NINETEENTH ORDER OF BUSINESS

The meeting adjourned at 8:45 PM.

Adjournment

Daniel J. Stermer, Mayor

MONDAY NOVEMBER 19, 2018 7:00 P.M.



WESTON CITY HALL 17200 ROYAL PALM BOULEVARD WESTON, FLORIDA

CITY COMMISSION REGULAR MEETING AGENDA

- 1. Roll Call
- 2. Pledge of Allegiance
- 3. A Resolution of the City Commission of the City of Weston, Florida, accepting the results of the Municipal General Election held November 6, 2018, for the election of City Commissioner Seat 3 and City Commissioner Seat 4.

Pages 6-9

4. A Resolution of the City Commission of the City of Weston, Florida, accepting the results of the Municipal General Election held November 6, 2018 for the Charter amendment.

Pages 10-15

- 5. Oath of Office Ceremony
- 6. City Presentations
- 7. Audience Comments
- 8. A Resolution of the City Commission of the City of Weston, Florida, establishing the Order of Voting on any motion to consider an action taken by the City Commission.

Pages 16-20

9. A Resolution of the City Commission of the City of Weston, Florida, electing the Alternate Presiding Officer and Second Alternate Presiding Officer for meetings of the City Commission.

Pages 21-25

10. A Resolution of the City Commission of the City of Weston, Florida, appointing a member to serve on the Broward Metropolitan Planning Organization.

Pages 26-30

- 11. Consent Agenda
 - A. Commissioners' Items Removed for Later Discussion
 - B. Approval of Balance of Consent Agenda

CITY OF WESTON AND INDIAN TRACE DEVELOPMENT DISTRICT

12. A Resolution of the City Commission of the City of Weston, Florida, and as the government board of the Indian Trace Development District, approving the partial vacation of a Lake Access Easement on property located at 1848 Aspen Lane, Weston, Florida.

1848 Aspen Lane Vacation Request

Pages 31-48

CITY OF WESTON

13. An Ordinance of the City of Weston, Florida, amending Section 124.47 "Lot Size, Height and Setbacks" by deleting stories as a measurement of height; and providing for an effective date.

Second and Final Reading

Pages 49-54

14. An Ordinance of the City of Weston, Florida, amending Sections 124.66 "Building Permits" and 125.41 "Site Plan Application and Review" relating to survey submittal requirements; and providing for an effective date.

Second and Final Reading

Pages 55-60

15. An Ordinance of the City of Weston, Florida, amending Section 1.01, "Definitions," to provide for a definition of "Unmanned Aerial Vehicle;" Amending Section 100.02, "Prohibited Activities;" and creating Section 52.18, "Take-Off and Landing of Unmanned Aerial Vehicles Prohibited;" and providing for an effective date.

Second and Final Reading

Pages 61-66

16. An Ordinance of the City of Weston, Florida, amending Section 1.01, "Definitions," to amend the definition of "Vacation Rental," amending Section 81.01, "Registration Required," amending Section 81.02, "Application for Registration," amending Section 81.05, "Owner and Vacation Rental Agent Requirements," amending Section 81.06, "Standards and Requirements for Vacation Rentals," amending Section 81.07, "Sale or Transfer of Dwelling Unit Used for Vacation Rentals," amending Section 81.08, "Administration, Penalties, and Enforcement," and amending Section 81.09, "Vesting," to be consistent with the City's current practices and procedures; and providing for an effective date.

Public Hearing and First Reading

Pages 67-80

17. An Ordinance of the City of Weston, Florida, amending Section 1.01, "Definitions," to add a definition for Massage Facilities; amending Section 124.16 "IOC Districts" to permit health spas and massage facilities; and providing for an effective date.

Public Hearing and First Reading*

Pages 81-86

*The City Commission will be sitting simultaneously as the Local Planning Agency when considering this item

18. CONSENT AGENDA

CITY OF WESTON

A. A Resolution of the City Commission of the City of Weston, Florida, amending the budget of the City of Weston for Fiscal Year 2017/2018 commencing October 1, 2017 and ending September 30, 2018; and providing for an effective date.

Pages 87-94

B. A Resolution of the City Commission of the City of Weston, Florida, approving Change Order No. 1 for the City's contract provider, Lego Construction Co. for Bid No. 2017-04, Fire Station No. 81, Fire Station No. 67, and Fire Station No. 55 Renovations.

Pages 95-160

CITY OF WESTON, INDIAN TRACE DEVELOPMENT DISTRICT AND BONAVENTURE DEVELOPMENT DISTRICT

C. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, accepting and ratifying rankings of the Selection Committee pursuant to RFP No. 2018-09, a Request for Proposals for Traffic Signal Mast Arm and Street Light Pole Re-painting; awarding and approving an Agreement with Harry's Painting and Enterprises, Inc., of New Port Richey, Florida.

Pages 161-241

D. A Resolution of the City Commission of the City of Weston, Florida, as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, amending Resolution No. 2018-148, providing for the correct version of the Agreement for RFP No. 2018-08 Standby Generators Maintenance Services.

Pages 242-319

E. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on September 12, 2018, and approving the Minutes of the Workshop Meeting of the City Commission of the City of Weston held on September 24, 2018, and approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on October 15, 2018.

Pages 320-375

19. Adjournment

PUBLIC PARTICIPATION AT COMMISSION MEETINGS

Anyone wishing to address the Commission with regard to a matter appearing on the Agenda or during audience comments must sign in with the City Manager or his designee. Each individual must state his or her name and the name of the entity represented (if applicable) and the item on the agenda to be addressed prior to conclusion of the discussion of the matter. Each person addressing the Commission shall approach the lectern, shall give their name and address in an audible tone of voice for the record, and unless further time is granted by the Presiding Officer, shall limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body and not to any member thereof. A person speaking on an item on the agenda shall limit their comments to matters relevant to the item. A person speaking during audience comments shall not address any item on the agenda and is strongly encouraged to refrain from making political statements. No person addressing the Commission shall make personal attacks on any member of the Commission or any other individuals or entities. No person, other than the Commission and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Commission, without the permission of the Presiding Officer. No question shall be asked of a Commissioner except through the Presiding Officer.

Any person who addresses the Commission on behalf of an individual, corporation or special interest group for compensation must disclose that representation when stating his or her name, as described above.

Pursuant to Florida Statutes 286.0105, if a person decides to appeal any decision made by the body with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at (954) 385-2000 at least three (3) business days prior to the meeting.