

## MINUTES OF WORKSHOP MEETING CITY OF WESTON

A workshop meeting of the City Commission of the City of Weston was held Tuesday, December 3, 2019 at 6:00 PM at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida.

Present and constituting a quorum were:

Daniel J. Stermer	Mayor
Thomas M. Kallman	Commissioner
Margaret H. Brown	Commissioner
Byron L. Jaffe	Commissioner
Mary Molina-Macfie	Commissioner

Also present were:

Donald P. Decker	City Manager
Darrel L. Thomas	Assistant City Manager/CFO
Karl C. Thompson, P.E.	Assistant City Manager/COO
Patricia A. Bates, MMC	City Clerk
Jamie Alan Cole	City Attorney, Weiss Serota Helfman Cole & Bierman, PL
Denise Barrett-Miller	Director of Communications
Thaddeus Bielecki	Director of Landscaping
Bryan E. Cahen	Director of Budget
Reddy Chitepu, P.E.	Director of Public Works
Ryan M. Fernandes, GISP	Director of Technology Services
Kara Petty	Director of Parks and Recreation
Chief Kevin Butler	BSO DLE – Weston

### FIRST ORDER OF BUSINESS

### Roll Call

Mayor Stermer called the meeting to order at 6:00 PM.

City Clerk Patricia Bates called the roll.

**SECOND ORDER OF BUSINESS**

**School Board of Broward County  
Safe School Officer Coverage**

City Manager Don Decker reviewed a PowerPoint presentation on the School Board of Broward County Safe School Officer Coverage. On September 6, 2019, the City received correspondence from Robert Runcie, Superintendent of Broward County Public Schools. Broward County School Board approved its final budget for the 2019/2020 school year, which includes funding for the SSO program. With this budget, the School Board has expressed its intent to achieve a minimal ratio of one SSO per 1,000 students. In order to achieve this ratio, the District is using a threshold enrollment criteria to suggest the enhancement of SSO in your schools. In accordance with this criteria, Weston would need an additional 4 SROs.

The School Board of Broward County funds the Sheriff and the Sheriff credits the City \$54,600 for each SRO and the City funds the balance of approximately \$110,000 for each SRO per fiscal year. The City of Weston currently pays the City portion for 11 SROs which is approximately \$1,210,000. Four additional SROs would cost the City approximately \$440,000 beginning with the next school year.

Chief Butler reviewed the current coverage of schools in the City, availability of recruiting SROs and options of using Guardians.

Discussion and questions ensued between the City Commission, City Manager, and Staff. A consensus of all members of the City Commission directing the City Manager with the City Attorney to write a letter to Superintendent Runcie requesting 4 School Safety Officers in response to the letter dated September 6, 2019.

**THIRD ORDER OF BUSINESS**

**New Community Center**

City Manager Don Decker reviewed the impacts on costs of construction of the new community center. Option 1 – Weston Community Center as designed currently; grand project total \$31,401,656. Option 2 – Community Center reduced scope \$20M; amount available for construction \$18,725,000. Option 3 – Parks General Obligation (GO) Bond; grand total \$59,406,656. Option 1 – move forward with estimated cost of overall project, \$31.4 million bond issue. Option 2 – reduce scope of overall project, \$20 million bank loan. Option 3 – voter approved Park bond encompassing Community Center, Vista Park Phase II and other scheduled park improvements, \$59.4 million bond issue. Assistant City Manager/CFO Darrel Thomas explained loans, bonds and borrowing.

Discussion and questions ensued between the City Commission, City Manager, and Staff. A consensus of all members of the City Commission for bringing back a design of what the \$18,725,000 would look like.

#### **FOURTH ORDER OF BUSINESS**

#### **Veterans and First Responders Monuments**

City Manager Don Decker reviewed the actions taken on February 4, 2019 – agenda discussion item regarding a Veterans Memorial and the consensus of the City Commission to proceed with a Work Authorization to start the Veterans Monument project at Library Park. On May 13, 2019 a workshop item to discuss conceptual design and location of Veterans and First Responders Monuments. Direction given to seek feedback on the design from Veterans in the community. June 18, 2019, Director of Parks and Recreation attends Veterans of Weston meeting to show conceptual design. Late June, direction given by City Manager Flint to cease any work on the project until the new fiscal year. September 23, 2019 Fiscal Year 2020 budget passed without funding for design of Veterans and First Responders Monuments.

Discussion and questions ensued between the City Commission, City Manager and Staff. Commissioner Molina-Macfie feels strongly that we need the monument and provided photographs of a Veterans Memorial Walk with pavers and also examples of memorial benches. Commissioner Brown supports the monuments and would like to include an Advisory Group or Committee. Commissioner Kallman would like to have it brought back when we have more information on the Community Center. Commissioner Jaffe expressed support with the consensus of the Commission. Mayor Stermer stated we need something. Mayor Stermer would like to wait for the Community Center design to come back and have an open house with everyone sending in ideas.

#### **FIFTH ORDER OF BUSINESS**

#### **Review of the Procedures of the City Commission**

City Attorney Jamie Cole reviewed the Procedures for the City Commission as amended at the September 5, 2019 City Commission Workshop.

Proposed revisions to be brought forth to the City Commission at the first meeting in January are as follows.

**Section 1. Meetings.**

All meetings of the City Commission, whether special or regular, shall be adjourned no later than 11:00 p.m. However, the City Commission may, by majority vote, declare that specific items on the agenda need to be acted upon at that meeting, and may continue the meeting beyond 11:00 p.m. for the purpose of taking action on the item(s). The motion to continue the meeting must provide for a specific time frame that the City Commission will honor for the purpose of continuing the meeting.

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**Section 2. Agenda.**

d. Posting of Notices, Agendas and Backup Materials. For all meetings subject to the requirements of Section 286.011, Florida Statutes, as may be amended from time to time, and in addition to any applicable state law requirements, the City shall post on the City's website any required notices, agendas, and available backup materials at least 48 hours prior to the applicable scheduled meeting. Any revisions to the agenda, backup materials, or other information received or developed by the City within 48 hours prior to the scheduled meeting shall be posted on the City website as soon as practicable after the City's receipt or development of the agenda materials, and shall be made available for public inspection at the meeting. All meeting notices subject to this Section shall include the date, time, and location of the meeting, the proposed agenda, and all backup materials received or developed in connection with each agenda item.

Exception for Emergency Meetings. In those instances where there is a City meeting subject to Section 286.011, Florida Statutes, scheduled due to an emergency, and it is not possible to post the meeting notice at least 48 hours prior to the meeting, the City shall be required to post the meeting notice on the City's website at the earliest practicable time. In the written notice calling for the emergency meeting, the City Manager shall include a detailed statement explaining the emergency nature of the meeting.

e. Proclamations.

(i) Requests for recognition by the City may be made to the City Manager or any member of the City Commission.

(ii) Requests must include the following information, and all information must be received in writing prior to the agenda publishing deadline for the meeting desired:

- Name of honoree(s) (A maximum of 25 persons for recognition can be accommodated at any one City Commission meeting).
- Description of accomplishment or recognition desired.
- Phone number of contact person and/or honoree.
- Details including dates, history, organizations involved, etc.

Additional information may be required depending on the request.

(iii) Proclamations must fit one of the following criteria:

- Must pertain to an organization existing, or an event occurring, within the City of Weston or benefitting the City.
- Must pertain to a government or governmental issue or event at the local, state or federal levels.
- Must pertain to an individual who has resided or worked in Weston and/or made lasting contributions to the Weston community at large.

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#### **Section 4. ~~Reading of~~ Minutes.**

a. The City Clerk shall take minutes at all meetings of the City Commission. The minutes shall be action minutes, including a summary of all actions taken at the meeting.

b. Approval of Minutes. Minutes shall be placed on the consent agenda at a regular Commission meeting for approval by the Commission. Unless a reading of the minutes of a Commission meeting is requested by a majority vote of the Commission, such minutes may be approved without reading. If any member of the Commission believes the minutes need to be revised, he or she may so advise the City Clerk in advance of the Commission meeting at which the minutes are to be approved, so that the City Clerk may review the video recording of the meeting and, if necessary, revise the minutes in advance of the meeting. If a member of the Commission believes the minutes need to be revised, but is unable to advise the City Clerk in advance of the meeting, he or she shall raise the issue at the Commission meeting and approval of the minutes will be deferred until the next meeting to enable the City Clerk to review the video recording of the meeting and revise the minutes, if necessary.

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**Section 7. Addressing the Commission.**

a. Generally. Anyone wishing to address the Commission with regard to a matter appearing on the Agenda or during audience comments must sign in with the City Clerk. Each individual must state his or her name and the name of the entity represented (if applicable) and the item on the agenda to be addressed prior to conclusion of the discussion of the matter. Each person addressing the Commission shall approach the lectern, ~~shall~~ and is requested to give their his or her name and address in an audible tone of voice for the record, ~~and u~~Unless further time is granted by the Presiding Officer, each person shall limit their address to speak only one time, per item, for up to three (3) minutes. No person shall be allowed to donate his or her speaking time to another person. All remarks shall be addressed to the Commission as a body and not to any member thereof. A person speaking on an item on the agenda shall limit their comments to matters relevant to the item. A person speaking during audience comments shall not address any item on the agenda and is strongly encouraged to refrain from making political statements. No person addressing the Commission shall make personal attacks on any member of the Commission or any other individuals or entities. No person, other than the Commission and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Commission, without the permission of the Presiding Officer. No question shall be asked of a Commissioner except through the Presiding Officer.

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f. Dissemination of Information/Use of Multimedia for Public Comment. A member of the public may submit multimedia content for use during his/her comments. For cyber security reasons, multimedia must be submitted via email attachment(s) to the City Clerk's Office at least five working days prior to the meeting. The City can only accept common file types such as PDF documents, image files, Microsoft PowerPoint Presentations and video files in MP4 format. No inappropriate content will be approved for display. Speakers with pre-approved content to display will be ordered first during public comment and subject to the allotted time restrictions.

**Section 8. Quasi-judicial Hearings.**

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c. Conduct of quasi-judicial proceedings.

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vii. Any member of the public may speak and make a presentation. In the event that a member of the public chooses not to give his/her name and address, the City Commission shall take this under consideration when weighing his/her testimony and determining whether such testimony constitutes competent and substantial evidence.

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f. Dissemination of Information/Use of Multimedia for Agenda Items. City staff, consultants, applicants and appellants for a quasi-judicial approval may connect to the overhead displays via HDMI connection using their own laptop computer. Speakers will be responsible for controlling their own presentations and/or multimedia content.

fg. Deferrals.

**SIXTH ORDER OF BUSINESS**

The meeting adjourned at 8:39 PM.

**Adjournment**



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Daniel J. Stermer, Mayor

TUESDAY  
DECEMBER 3, 2019  
6:00 P.M.



WESTON CITY HALL  
17200 ROYAL PALM BOULEVARD  
WESTON, FLORIDA

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## CITY COMMISSION WORKSHOP MEETING AGENDA

1. Roll Call
2. School Board of Broward County Safe School Officer Coverage
3. New Community Center
4. Veterans and First Responders Monuments
5. Review of the Procedures of the City Commission
6. Adjournment

### PUBLIC PARTICIPATION AT COMMISSION WORKSHOPS

Commission Workshops customarily limit discussion to members of the City Commission and Staff.

Pursuant to Florida Statutes 286.0105, if a person decides to appeal any decision made by the body with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Florida Statutes Section 286.26, persons needing a special accommodation to participate in this proceeding should contact the City Clerk's Office at (954) 385-2000 at least 48 hours prior to the meeting.