



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida shall be accepting sealed bids for:

FISCAL YEAR 2021 BANK LOANS NUMBER ONE

BID NUMBER: 2020-07

The City of Weston (the "CITY") is soliciting qualified financial institutions to extend non-bank qualified loans (the "Loans") to the CITY in the aggregate amount of \$32,325,000. The CITY is **NOT** seeking to obtain the loans as a "Qualified Tax Exempt" obligation under Section 265(b)(3) of the Internal Revenue Code of 1986.

The City of Weston, Florida seeks to borrow funds from a qualified financial institution(s) (the "LENDER") for the purpose of refunding outstanding debt of the Indian Trace Development District (the "DISTRICT") a dependent community development district of the CITY.

Bidders are advised that the CITY has **NOT** authorized the use of CITY's seal by individuals or entities responding to the CITY's Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

PRE-BID CONFERENCE

A pre-bid conference shall be held on virtually on **January 14, 2021 at 3:30 p.m.** local time. Attendance is **NOT** mandatory. However, Bidders planning to submit a bid are encouraged to attend this conference. Connect to the Live Event link via Cisco Webex:

Event: Bid 2020-07 Bank Loan 1 - Prebid

Event address for attendees: <https://westonfl.webex.com/westonfl/onstage/g.php?MTID=ead00f25961f0370a289806d7c3132eac>

Date and time: Thursday, January 14, 2021 3:30 pm
Eastern Standard Time (New York, GMT-05:00)

Event number: 180 153 6351

Event password: weston

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.

US Toll

+ 1-415-655-0001

[Show all global call-in numbers](#)

Access code: 180 153 6351

BID SUBMITTAL DEADLINE

Sealed bids shall be received with prior notice by the Procurement Manager until ~~11:00 a.m.~~ **2:00 p.m., local time, on January 27, 2021** (the "Submittal Deadline") at City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Submittals received after this time shall be returned unopened. The sealed submittals will be publicly opened at the City of Weston, City Hall after the Submittal Deadline. The public opening of submittals may be viewed by the public via the Live Event link to Cisco Webex follows:

Event: Bid 2020-07 Bank Loan 1 - Opening

Event address for attendees: <https://westonfl.webex.com/westonfl/onstage/g.php?MTID=e84289bc36219042812fb27a8dec5ce2b>

Date and time: Wednesday, January 27, 2021 ~~11:00 am~~ 2:00 p.m.
Eastern Standard Time (New York, GMT-05:00)

Event number: 180 053 3646

Event password: weston

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.

US Toll

+ 1-415-655-0001

[Show all global call-in numbers](#)

Access code: 180 053 3646

AVAILABILITY OF BID DOCUMENTS

Interested parties may purchase a copy of Bid No. 2020-07 for Fiscal Year 2021 Bank Loans Number One, at the Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida 33326, 8:00 a.m. – 5:30 p.m., Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday, with prior notice to the Procurement Manager and upon payment of a \$25.00 non-refundable fee for each Bid document.

Payment shall be made by check, Visa, Master Card or American Express. No cash payments will be accepted. Bid documents are available for electronic download from Demand Star at <https://www.demandstar.com>. This Bid may also be examined, with prior notice to the Procurement Manager, at Weston City Hall, at the referenced address. (8:00 a.m.-5:30 p.m. Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday).

BID PROCEDURES

Each bid shall be submitted in a separate plain sealed parcel, box or other secure packaging, marked as the "Bid". The outside of the sealed package must clearly indicate the submitting **Bid No. 2020-07 for Fiscal Year 2021 Bank Loans Number One**, Bidder's name, address and the name, telephone number and email address of the Bidder's specific contact person. Attach a copy of the contact person's business card. **The bid shall contain one (1) unbound original and seven (7) complete copies and is required to be submitted to the CITY by the Submittal Deadline.**

QUESTIONS

Any questions concerning this Notice to Bidders shall be submitted in writing to the Procurement Manager, Martha Perez-Garviso at mperezgarviso@westonfl.org, with "Bid No. 2020-07 for Fiscal Year 2021 Bank Loans Number One" in the subject line or via fax at: 954-385-2010 by 4:00 p.m., local time at least five business days prior to bid opening.

CONE OF SILENCE

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this Bid:

Margaret Brown, Mayor
Byron L. Jaffe, Commissioner
Mary Molina-Macfie, Commissioner
Christopher L. Eddy, Commissioner; and
Henry A. Mead, Commissioner

Reddy Chitepu, Director of Public Works; Selection Committee Member;
Bryan Cahen, Director of Budget; Selection Committee Member;
Kara Petty, Director of Parks and Recreation; Selection Committee Member;
Ryan Fernandes, Director of Technology Services; Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the bids and provide a recommendation to the City Manager.

All lobbyists shall register with the CITY prior to engaging in any lobbying. The details of the CITY's Lobbyist Registration requirements are set forth in Chapter 25 of the City Code.

RIGHTS RESERVED

The City Commission reserves the right to reject any and all Bids, to waive any informality in a Bid and to make awards in the best interests of the City.

Martha Perez-Garviso, Procurement Manager
City of Weston, Florida

Published: December 30, 2020