

**MINUTES OF WORKSHOP MEETING  
CITY OF WESTON**

A workshop meeting of the City Commission of the City of Weston was held Thursday, June 3, 2021 at 5:00 PM at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida.

Present and constituting a quorum were:

Margaret Brown	Mayor
Byron L. Jaffe	Commissioner
Mary Molina-Macfie	Commissioner
Chris Eddy	Commissioner
Henry Mead	Commissioner

Also present or online were:

Donald P. Decker	City Manager/CEO
Darrel L. Thomas	Assistant City Manager/CFO
Patricia A. Bates, MMC	City Clerk
Jamie Alan Cole	City Attorney, Weiss Serota Helfman Cole & Bierman, PL
Denise Barrett-Miller	Director of Communications
Pamela Solomon	Assistant Director of Communications, MuniTech LLC
Bryan E. Cahen	Director of Budget
Steven Murray	Assistant Director of Technology Services, MuniTech LLC

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mayor Brown called the meeting to order at 5:00 PM.  
City Clerk Patricia Bates called the roll.

**SECOND ORDER OF BUSINESS**

**Communications**

City Manager Don Decker provided an introduction.  
Concerns and options for sending email messages to a significant number of people were presented and reviewed with the City Commission. The Communications Department uses Constant Contact, eNotifications, Newsday Tuesday, Twitter, and Facebook to communicate with the residents.

Discussion and questions ensued between the City Commission, City Manager, and Staff. Commissioners Jaffe, Eddy, Mead and Mayor Brown want to continue to support our Communications Department as we do now. Commissioner Molina-Macfie would like to use Constant Contact individually through the City email server.

**THIRD ORDER OF BUSINESS**

**Re-Opening Plan**

Assistant City Manager/COO Darrel Thomas provided an overview of the FY 2020 and FY 2021 expenses incurred during COVID. Reimbursed and unreimbursed amounts were reviewed. Comments and questions ensued between the City Commission, City Manager, and Staff. City Manager Don Decker reviewed the City's operational recovery. Department Heads are returning onsite June 7<sup>th</sup>. Staff will return on June 14<sup>th</sup>. Information Technologies is working towards a July 6<sup>th</sup> re-opening of City facilities.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

The meeting adjourned at 7:06 PM.



Margaret Brown, Mayor

THURSDAY  
JUNE 3, 2021  
5:00 P.M.



WESTON CITY HALL  
17200 ROYAL PALM BOULEVARD  
WESTON, FLORIDA

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**CITY COMMISSION  
WORKSHOP MEETING AGENDA**

1. Roll Call
2. Communications
3. Re-Opening Plan
4. Adjournment

**PUBLIC PARTICIPATION AT COMMISSION WORKSHOPS**

The public is invited to attend the workshop, but there will be no public participation at the meeting as discussion is limited to members of the City Commission and Staff only.

Pursuant to Florida Statutes 286.0105, if a person decides to appeal any decision made by the body with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Florida Statutes Section 286.26, persons needing a special accommodation to participate in this proceeding should contact the City Clerk's Office at (954) 385-2000 at least 48 hours prior to the meeting.