

## MINUTES OF WORKSHOP MEETING CITY OF WESTON

A workshop meeting of the City Commission of the City of Weston was conducted virtually (online) and in person on Thursday, September 9, 2021 at 3:00 PM at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida.

Present and constituting a quorum were:

Margaret Brown	Mayor
Byron L. Jaffe	Commissioner
Mary Molina-Macfie	Commissioner
Chris Eddy	Commissioner
Henry Mead	Commissioner

Also present or online were:

Donald P. Decker	City Manager/CEO
Darrel L. Thomas	Assistant City Manager/CFO
Karl C. Thompson, P.E.	Assistant City Manager/COO
Katherine V. Selchan, MMC	Assistant City Clerk, Munitech, LLC
Jamie Alan Cole	City Attorney, Weiss Serota Helfman Cole & Bierman, PL
Denise Barrett-Miller	Director of Communications
Bryan E. Cahen	Director of Budget
Ryan M. Fernandes, GISP	Director of Technology Services
Juan Del La Torre	Technology Services, MuniTech LLC
Mike Miller, AICP	Assistant Director of Development Services, Calvin, Giordano & Associates, Inc.

### FIRST ORDER OF BUSINESS

### Roll Call

Mayor Brown called the meeting to order at 3:00 PM.

Assistant City Clerk Katherine Selchan called the roll.

**SECOND ORDER OF BUSINESS**

**Swimming Pool Barriers**

Mayor Brown started off by stating that this was a very timely topic. City Manager Don Decker introduced the Swimming Pool Barriers topic and stated that over time requests have been received concerning Swimming Pool Barriers, the type of perimeter fencing, netting, fence around the pool, and the difference between the City's Code and the Florida Statutes Building Code. Discussion and questions ensued between the City Commission and Staff. Although Commission thanked Mr. Decker and Staff for providing updated information on Swimming Pool Barriers, the City Commission would prefer the City's Code remain the same on the swimming pool barriers and sees no reason to change or update at this point in time.

**THIRD ORDER OF BUSINESS**

**Review of the Procedures for the City Commission**

City Manager Don Decker introduced a handout of suggested revisions to Section 2 of the Procedures for the City Commission, including City Proclamations, prepared by the City Attorney's office, and further indicated to the City Commission that the preparation of Proclamations has been put on hold until such time as the City Commission comes to an overall consensus on the procedure to follow for Proclamations. Topics covered included the criteria, application process, approval process, and presentation method for City Proclamations. Discussion and questions ensued between the City Commission and Staff, whereby City Staff was requested to provide a list of previous City Proclamations that have been done for the City Commission to review.

**FOURTH ORDER OF BUSINESS**

**City Manager Evaluation Format**

Mayor Brown stated this would be Mr. Decker's second evaluation, and that the evaluation supports not only the individual, but the City as well. The Mayor thanked the City Clerk for obtaining the sample evaluation formats from other municipalities that have been shared amongst the Commission. City Manager Don Decker indicated that the evaluation forms used last year were formatted using the ICMA format. Discussion and questions ensued between the City Commission and Staff, whereby the City Manager was asked to provide a copy of the job evaluation from last year for comparison. The City Commission was desirable of using the evaluation format provided

by the Town of Hillsboro Beach, and to utilize as a template to work with. The City Manager suggested that City Commission review and send their comments to him, and a new Evaluation Format would be developed and brought back for review and a new date would be set to deliver a timely evaluation.

**FIFTH ORDER OF BUSINESS**

The meeting adjourned at 4:27 PM.

**Adjournment**



Margaret Brown, Mayor

THURSDAY  
SEPTEMBER 9, 2021  
3:00 P.M.



WESTON CITY HALL  
17200 ROYAL PALM BOULEVARD  
WESTON, FLORIDA

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## CITY COMMISSION WORKSHOP MEETING AGENDA

This City Commission Workshop Meeting will be conducted virtually (online).

Viewing/Listening Options for this Meeting:

A. Connect to the Live Event link via Cisco Webex:

<https://westonfl.webex.com/westonfl/onstage/g.php?MTID=ece1de55ce84de851c99d5fee1ba23201>

Meeting/Event ID: **2305 395 7182**

Password: **weston**

You can select to use audio from your computer

B. Call in to listen to the meeting at: 1-415-655-0001

Meeting/Event ID: **2305 395 7182**

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1. Roll Call
2. Swimming Pool Barriers
3. Review of Procedures for the City Commission
4. City Manager Evaluation Format
5. Adjournment

### **PUBLIC PARTICIPATION AT COMMISSION WORKSHOPS**

The public is invited to view/listen to the workshop, but there will be no public participation at the meeting as discussion is limited to members of the City Commission and Staff only.

Pursuant to Florida Statutes 286.0105, if a person decides to appeal any decision made by the body with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Florida Statutes Section 286.26, persons needing a special accommodation to participate in this proceeding should contact the City Clerk's Office at (954) 385-2000 at least 48 hours prior to the meeting.