



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, (the "CITY") will be accepting sealed bids for:

**ROADWAY DRAINAGE SYSTEM REPAIRS
(SAILBOAT CIRCLE DRAINAGE IMPROVEMENTS)
SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT NO. BC-WESTON-FY2020-00001
BID NO. 2022-08**

Bids shall be accepted from qualified, experienced, and licensed General Contractors (CONTRACTOR) to furnish all labor, supervision, equipment, supplies, tools, permitting, safety measures and all other necessary incidentals for neighborhood drainage improvements along Sailboat Circle in the Bonaventure Lakes section of Weston, Florida. Scope of work includes installation of Ten (10) drainage structures and approximately 500 linear feet of drainage pipe; connections to existing drainage system; re-grading of approximately 4,700 square yards of swale areas to reestablish swale cross-sections; and restoration of associated pavement and green areas.

Simultaneous with the delivery of the executed contract to the CITY, the CONTRACTOR shall furnish an executed Performance and Payment bond in an amount equal to one hundred percent (100%) of the contract value, as security for the faithful performance of contract and for the payment of all persons performing labor and/or furnishing materials in connection with the Project.

MANDATORY PRE-BID CONFERENCE

A mandatory pre-bid conference shall be held virtually on **June 13, 2022 at 11:00 a.m.** local time. All Bidders planning to submit a bid are required to attend this conference. Failure of a Bidder to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the CITY, shall render a Bidder to be deemed non-responsive and the bid shall not be considered for award. Decisions of the CITY shall be final.

Connect to the Live Event link via Cisco Webex:

Event:	Pre-Bid for Bid No. 2022-08 Roadway Drainage System Repairs
Event address for attendees:	https://westonfl.webex.com/westonfl/onstage/g.php?MTID=ed4135890cc1b560350714b83cf0d1c02 You may also connect to: www.webex.com <ul style="list-style-type: none">• Click "Join a Meeting"• Enter Event/Meeting Number
Date and Time:	Monday, June 13, 2022 11:00 am Eastern Standard Time (New York, GMT-05:00)
Event Number:	2306 469 5679
Event Password:	weston

Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll + 1-415-655-0001 Show all global call-in numbers Access code: 2306 469 5679
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BID SUBMITTAL DEADLINE

Bids shall be received by the Procurement Manager until **2:00 p.m., local time, on June 20, 2022 June 27, 2022** (the "Bid Submittal Deadline") at City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Submittals received after this time shall be returned unopened. The sealed submittals will be publicly opened and at the City of Weston, City Hall after the Proposal Submittal Deadline. Award of a proposal will be made at a City Commission meeting.

The public opening of submittals may be viewed by the public via the Live Event link to Cisco Webex as follows:

Event:	Opening for Bid No. 2022-08 Roadway Drainage System Repairs
Event address for attendees:	https://westonfl.webex.com/westonfl/onstage/g.php?MTID=e0e580ffd582e74845e40261e39885930 You may also connect to: www.webex.com • Click "Join a Meeting" • Enter Event/Meeting Number
Date and Time:	Monday, June 20, 2022 June 27, 2022 at 2:00 p.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2304 558 6482
Event Password:	weston
Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll + 1-415-655-0001 Show all global call-in numbers Access code: 2304 558 6482

AVAILABILITY OF BID DOCUMENTS

Interested parties may purchase a copy of Bid No. 2022-08, Roadway Drainage System Repairs (Sailboat Circle Drainage Improvements), at the Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida 33326, 8:00 a.m. – 5:30 p.m., Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday, and upon payment of a \$50.00 non-refundable fee for each Bid document. Payment shall be made by check, Visa, Master Card or American Express. No cash payments will be accepted. Proposal documents are available for electronic download from Demand Star at <https://www.demandstar.com>. This Bid may also be examined, with prior notice to the Procurement Manager, at Weston City Hall, at the referenced address. (8:00 a.m.-5:30 p.m. Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday).

Bids shall be submitted on the form(s) provided. The required sections of the Project Manual shall be submitted as part of the Bid.

EXPERIENCE

Along with the sealed bids, all Bidders shall provide the necessary documentation to demonstrate that they meet the following qualifications: i) Bidders shall have been incorporated and in continuous operation for a minimum of the past five (5) years immediately preceding the date that the Bid is issued; ii) Bidders shall be certified general contractors licensed by the State of Florida or State of Florida registered CONTRACTOR with certificate of competency in Broward County in one of the following: a) as general contractor b) general engineered construction contractor or; c) specialty engineered construction contractor – Utility System, Category 1A-A, Underground Utility and Excavation; copies of the licenses shall be provided; and iii) Bidders shall provide evidence of the successful completion of projects of similar size and scope with at least three (3) projects within the last five (5) years immediately preceding the date that the Bid is issued.

BID PROCEDURES

Each bid shall be submitted in a separate plain sealed parcel, box or other secure packaging, marked as the "Bid". The outside of the sealed package must clearly indicate the submission of **Bid No. 2022-08, Roadway Drainage System Repairs (Sailboat Circle Drainage Improvements)**, Bidder's name, address and the name, telephone number and email address of the Bidder's specific contact person. Attach a copy of the contact person's business card. **The bid submittal shall contain eight (8) complete copies, one (1) unbound original and one (1) digital copy in Adobe PDF format on a CD/USB drive and is required to be submitted to the CITY by the Submittal Deadline.** Bids shall be submitted on the form(s) provided in the bid.

All Bidders are advised that the CITY has not authorized the use of the City seal by individuals or entities responding to CITY Request for Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the Procurement Manager by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Bidder.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Bidder may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

MUNICIPAL SURTAX FUNDED PROJECT

This project is a Surtax-Funded Municipal Transportation Project in whole or in part and includes the following Broward County Certified County Business Enterprises (CBE) goal: **35% CBE Goal and does include applicable Workforce Investment Program (WIP) requirements.** Vendors/firms must follow the instructions included in the Office of Economic and Small Business Development Requirements section and submit all required forms and information as instructed. Refer to Document 800, Supplemental Conditions, for further details.

BID SECURITY

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% percent of the Bid amount, whichever is greater, will be required, to be submitted with the Bid.

QUESTIONS

Any questions concerning this Notice to Bidders shall be submitted in writing to the **Procurement Manager, Martha Perez-Garviso at mperezgarviso@westonfl.org, with "Bid No. 2022-08, Roadway Drainage System Repairs (Sailboat Circle Drainage Improvements),"** in the subject line or via fax at: 954-385-2010 by 4:00 p.m., local time at least five business days prior to the submittal deadline.

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this bid:

Margaret Brown, Mayor
Mary Molina-Macfie, Commissioner
Byron L. Jaffe, Commissioner
Chris Eddy, Commissioner; and
Henry Mead, Commissioner

Kara Petty, Director of Parks and Recreation, Selection Committee Member;
Bryan Cahen, Director of Budget, Selection Committee Member;
Denise Barrett-Miller, Director of Communications, Selection Committee Member;
Andrew Matusевич, Assistant Director of Landscaping, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

RIGHTS RESERVED

The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:

- A. Reject any or all bids;
- B. Waive any informality in a bid;
- C. Waive any deficiency or irregularity in the selection process;
- D. Accept or reject any or all bids in part or in whole; and
- E. Request additional information as appropriate.

The City Commission reserves the right to:

- A. Award all or a portion of the services set forth in the bid as determined to be in the best interest of the CITY;
- B. Reject any or all bids if found by the City Commission not to be in the best interest of the CITY;
- C. Award an Agreement to one or more than one bidder, make split or multiple awards as determined to be in the best interest of the CITY; and
- D. In the event of a sole bid, reject the sole bid.

Martha Perez-Garviso
Procurement Manager
City of Weston

Published: May 18, 2022