



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida (the CITY) will be accepting sealed bids for:

SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION SERVICES; SOLID WASTE AND BULK WASTE DISPOSAL SERVICES; AND RECYCLABLE MATERIALS SALE AND/OR DISPOSAL

BID NO. 2023-09

The CITY is requesting bids from qualified firms to provide Solid Waste, Bulk Waste and Recycling Collection Services; Solid Waste and Bulk Waste Disposal Services; and Sale and/or Disposal of Recyclable Materials within the CITY. The work consists of providing solid waste, bulk waste and recycling collection; solid waste and bulk waste disposal services; and the sale and/or disposal of recyclable materials services, for residential curbside, residential containerized, and commercial properties.

BIDDERS are advised that the CITY has NOT authorized the use of CITY’s seal by individuals or entities responding to the CITY’s RFP, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

EXPERIENCE

Bids will only be considered firms that are regularly engaged in the solid waste and recycling collection business with the ability to lawfully dispose of and/or sell collected items. Bidders shall provide the necessary documentation to demonstrate that they meet the following qualifications: Bidders shall have a minimum of five years continuous experience within the past 7 years in collecting residential curbside and containerized collection of Solid Waste, Bulk Waste and Recyclable Materials, and Commercial containerized collection of Solid Waste and Bulk Waste for at least one municipality with at least 18,700 single family dwelling units, 56,000 cubic yards of solid waste collected from multi-family property and 147,000 cubic yards of solid waste collected from commercial property.

MANDATORY PRE-BID CONFERENCE

A virtual pre-Bid conference shall be held on **October 17, 2023, at 10:30 a.m.** local time. BIDDERS planning to submit a bid are required to attend this conference. Failure of a BIDDER to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the CITY, shall render a BIDDER to be deemed non-responsive and the bid shall not be considered for award. Decisions of the CITY shall be final. Connect to the Live Event link via Cisco Webex as follows:

|                              |   |
|------------------------------|---|
| Event:                       | Pre-Bid for Bid No. 2023-09 for Solid Waste, Bulk Waste and Recycling Collection Services   |
| Event address for attendees: | <a href="https://westonfl.webex.com/westonfl/j.php?MTID=m8bbd7ba55c5300ad48ae0201e343a194">https://westonfl.webex.com/westonfl/j.php?MTID=m8bbd7ba55c5300ad48ae0201e343a194</a>               |
|                              | You may also connect to: <a href="http://www.webex.com">www.webex.com</a><br><ul style="list-style-type: none"> <li>• Click “Join a Meeting”</li> <li>• Enter Event/Meeting Number</li> </ul> |
| Date and Time:               | Tuesday, October 17, 2023 10:30 AM<br>Eastern Standard Time (New York, GMT-05:00)   |

|                   |  |
|-------------------|--|
| Event Number:     | 2301 502 9511  |
| Event Password:   | weston (937866 from phones and video systems)  |
| Audio Conference: | To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.<br>US Toll + 1-415-655-0001 Show all global call-in numbers |
|                   | Access code: 230 150 29511   |

### BID SUBMITTAL DEADLINE

Sealed Bids shall be received by the Director of Procurement until **2:00 p.m. local time, on November 6, 2023 (the "Submittal Deadline")** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time shall be returned unopened. The sealed bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of a bid will be made at a City Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

|                              |   |
|------------------------------|---|
| Event:                       | Opening for Bid No. 2023-09 for Solid Waste, Bulk Waste and Recycling Collection Services   |
| Event address for attendees: | <a href="https://westonfl.webex.com/westonfl/j.php?MTID=m8fa583d9b3db2fd12ad9f16c893a27e3">https://westonfl.webex.com/westonfl/j.php?MTID=m8fa583d9b3db2fd12ad9f16c893a27e3</a>               |
|                              | You may also connect to: <a href="http://www.webex.com">www.webex.com</a><br><ul style="list-style-type: none"> <li>• Click "Join a Meeting"</li> <li>• Enter Event/Meeting Number</li> </ul> |
| Date and Time:               | Monday, November 6, 2023 2:00 PM<br>Eastern Standard Time (New York, GMT-05:00)   |
| Event Number:                | 2302 907 1066   |
| Event Password:              | weston (937866 from phones and video systems)   |
| Audio conference:            | To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.<br>US Toll + 1-415-655-0001<br>Show all global call-in numbers |
|                              | Access code: 230 290 71066  |

### AVAILABILITY OF BID DOCUMENTS

Interested parties may download a copy Bid No. 2023-09 for Solid Waste, Bulk Waste and Recycling Collection Services; Solid Waste and Bulk Waste Disposal Services; and Sale and/or Disposal of Recyclable Materials, by visiting the CITY's Procurement website at: <https://www.westonfl.org/government/procurement>. Bid documents are also available for electronic download from Demand Star at <http://www.demandstar.com>.

### BID SECURITY

Bid security in the form of a bid bond acceptable to the CITY or a cashier's check made payable to the "City of Weston" in the amount of \$100,000.00 shall be required and submitted with the bid.

## QUESTIONS

Any questions concerning this solicitation shall be submitted in writing to the **Director of Procurement, Martha Perez-Garviso** at [mperezgarviso@westonfl.org](mailto:mperezgarviso@westonfl.org), with **“Bid No. 2023-09, Solid Waste, Bulk Waste and Recycling Collection Services; Solid Waste and Bulk Waste Disposal Services; and Sale and/or Disposal of Recyclable Materials”** in the subject line, at least five business days prior to submittal deadline.

## CONE OF SILENCE

A cone of silence is imposed upon publication of this Notice to Bidders. The cone of silence prohibits communications with the following individuals pertaining to this Bid:

Margaret Brown, Mayor  
Mary Molina-Macfie, Commissioner  
Byron L. Jaffe, Commissioner  
Chris Eddy, Commissioner; and  
Henry Mead, Commissioner

Cindy Tao, Director of Accounting, Selection Committee Member;  
Bryan Cahen, Director of Budget, Selection Committee Member;  
Kara Petty, Director of Parks, Selection Committee Member;  
Thaddeus Bielecki, Director of Landscaping, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY’s Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the bids and provide a recommendation to the City Manager.

## RIGHTS RESERVED

1. The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:
  - A. Reject any or all bids;
  - B. Waive any informality in a bids;
  - C. Waive any deficiency or irregularity in the selection process;
  - D. Accept or reject any or all qualifications statements in part or in whole; and
  - E. Request additional information as appropriate.
  
2. The City Commission reserves the right to:
  - A. Award all or a portion of the services set forth in the Bid as determined to be in the best interest of the CITY; and
  - B. Reject any or all Bids if found by the City Commission not to be in the best interest of the CITY.
  - C. Award an Agreement to one or more than one BIDDERS, make split or multiple awards as determined to be in the best interest of the CITY.
  - D. In the event of a sole bid, reject the sole Bid.

Martha Perez-Garviso  
Director of Procurement  
City of Weston

Published: October 9, 2023