



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, (the "CITY") will be accepting sealed bids for:

**ITDD PUMP STATIONS 1 AND 2 REPAIRS AND REHABILITATION  
 BID NO. 2023-10**

Bids shall be accepted from qualified, experienced and licensed general contractors to furnish all labor, supervision, equipment, supplies, tools, permitting, safety measures and all other necessary incidentals for structural repairs for ITDD pump stations 1 and 2. Scope of work includes concrete repairs, concrete encapsulation of the existing retaining walls, replacement of existing rip-rap revetment, replacement of trash rack timbers, replacements of flap gate and slide gate assemblies, and other miscellaneous repairs. The scope of work and specifications for such work are presented entirely within the included plan set.

Simultaneous with the delivery of the executed contract to the CITY, the CONTRACTOR shall furnish an executed Performance and Payment bond in an amount equal to one hundred percent (100%) of the contract value, as security for the faithful performance of contract and for the payment of all persons performing labor and/or furnishing materials in connection with the Project.

Bidders are advised that the CITY has **NOT** authorized the use of CITY's seal by individuals or entities responding to the CITY's Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

MANDATORY PRE-BID CONFERENCE

A mandatory pre-bid conference shall be held virtually on **October 24, 2023 at 11:00 a.m.** local time. All Bidders planning to submit a bid are required to attend this virtual conference. Failure of a bidder to be present shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. Decisions of the City shall be final. Connect to the Live Event link via Cisco Webex:

Event:	Pre-Bid for Bid No. 2023-10 for ITDD Pump Stations 1 & 2 Repairs & Rehab
Event address for attendees:	<a href="https://westonfl.webex.com/westonfl/j.php?MTID=m731218d8c620122ee4adbdfb3c202d8d">https://westonfl.webex.com/westonfl/j.php?MTID=m731218d8c620122ee4adbdfb3c202d8d</a> You may also connect to: <a href="http://www.webex.com">www.webex.com</a> <ul style="list-style-type: none"> <li>• Click "Join a Meeting"</li> <li>• Enter Event/Meeting Number</li> </ul>
Date and Time:	Tuesday, October 24, 2023 11:00 AM Eastern Standard Time (New York, GMT-05:00)
Event Number:	weston (937866 from phones and video systems)
Event Password:	2317 604 7265
Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll +1-415-655-0001 Show all global call-in numbers. Access code: 231 760 47265

A second mandatory pre-bid conference shall be held virtually on **November 3, 2023 at 11:00 a.m.** local time. **Bidders that attended the first pre-bid conference are not required to attend this second pre-bid conference.** All Bidders planning to submit a bid are required to attend this virtual conference. Failure of a bidder to be present shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. Decisions of the City shall be final. Connect to the Live Event link via Cisco Webex:

Event:	Pre-Bid for Bid No. 2023-10 for ITDD Pump Stations 1 & 2 Repairs & Rehab
Event address for attendees:	<a href="https://westonfl.webex.com/westonfl/j.php?MTID=m25f1a455f53172154ad8154dbb7f14c8">https://westonfl.webex.com/westonfl/j.php?MTID=m25f1a455f53172154ad8154dbb7f14c8</a> You may also connect to: <a href="http://www.webex.com">www.webex.com</a> <ul style="list-style-type: none"> <li>• Click "Join a Meeting"</li> <li>• Enter Event/Meeting Number</li> </ul>
Date and Time:	Friday, November 3, 2023 11:00 AM Eastern Standard Time (New York, GMT-05:00)
Event Number:	weston (937866 from phones and video systems)
Event Password:	2305 092 6107
Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll +1-415-655-0001 Show all global call-in numbers. Access code: 230 509 26107

#### BID SUBMITTAL DEADLINE

Sealed bids shall be received by the Director of Procurement until **2:00 p.m. local time, on ~~November 7, 2023~~ ~~November 14, 2023~~ November 21, 2023 (the "Submittal Deadline")** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time shall be returned unopened. The sealed bids will be publicly opened at the CITY of Weston, CITY Hall after the Bid Submittal Deadline. Award of a Bid will be made at a CITY Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

Event:	Opening for Bid No. 2023-10 for ITDD Pump Stations 1 & 2 Repairs & Rehab
Event address for attendees:	<a href="https://westonfl.webex.com/westonfl/j.php?MTID=m34605b108bb6ebbc2592fd5b842dbf59">https://westonfl.webex.com/westonfl/j.php?MTID=m34605b108bb6ebbc2592fd5b842dbf59</a> You may also connect to: <a href="http://www.webex.com">www.webex.com</a> <ul style="list-style-type: none"> <li>• Click "Join a Meeting"</li> <li>• Enter Event/Meeting Number</li> </ul>
Date and Time:	Tuesday, <del>on November 7, 2023</del> <del>November 14, 2023</del> <b>November 21, 2023</b> at 2:00 PM Eastern Standard Time (New York, GMT-05:00)
Event Number:	weston (937866 from phones and video systems)
Event Password:	2309 051 5406
Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll +1-415-655-0001 Show all global call-in numbers. Access code: 230 905 15406

## AVAILABILITY OF BID DOCUMENTS

Interested parties may download a copy of Bid No. 2023-10, ITDD Pump Stations 1 and 2 Repairs and Rehabilitation, by visiting the CITY's Procurement website at: <https://www.westonfl.org/government/procurement>. Bid documents are also available for electronic download from Demand Star at <http://www.demandstar.com>.

Bids shall be submitted on the form(s) provided. The required sections of the Project Manual shall be submitted as part of the Bid.

### EXPERIENCE

Along with the sealed bids, all Bidders shall provide the necessary documentation to demonstrate that they meet the following qualifications: i) Bidder must demonstrate a minimum of 7 years of experience in marine construction and repair projects with the use of commercial divers performing below-water structural installation and/or repairs including pile encapsulation/jacketing, and reinforced concrete repairs; ii) Bidders shall provide at least three (3) references verifying their experience of successful completion of projects of similar size and scope; iii) Bidder must provide the resumes of their proposed Project Manager and/or Site Superintendent who will be assigned to the project. Assigned Project Managers and/or Site Superintendents must have a minimum of 7 years of experience managing marine installation and/or repair projects that specifically includes encapsulation/jacketing, and reinforced concrete repairs.

### BID PROCEDURES

Each bid shall be submitted in a separate plain sealed parcel, box or other secure packaging, marked as the "Bid". The outside of the sealed package must clearly indicate the submission of **Bid No. 2023-10**,

**ITDD Pump Stations 1 and 2 Repairs and Rehabilitation**, Bidder's name, address and the name, telephone number and email address of the Bidder's specific contact person. Attach a copy of the contact person's business card. **The bid submittal shall contain one (1) unbound original and one (1) digital copy in Adobe PDF format on a CD/USB drive and is required to be submitted to the CITY by the Submittal Deadline.** Bids shall be submitted on the form(s) provided in the bid.

All written or graphical work product provided to the City in PDF format shall be fully ADA compliant with the latest ADA regulations.

All Bidders are advised that the CITY has not authorized the use of the City seal by individuals or entities responding to CITY Request for Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the Procurement Manager by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification, or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Bidder.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Bidder may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

#### BID SECURITY

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% percent of the Bid amount, whichever is greater, will be required, to be submitted with the Bid.

#### QUESTIONS

Any questions concerning this Notice to Bidders shall be submitted in writing to the **Director of Procurement, Martha Perez-Garviso** at [mperezgarviso@westonfl.org](mailto:mperezgarviso@westonfl.org), with "**Bid No. 2023-10, ITDD Pump Stations 1 and 2 Repairs and Rehabilitation**" in the subject line by 4:00 p.m., local time at least five business days prior to the submittal deadline.

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this bid:

Margaret Brown, Mayor,  
Byron L. Jaffe, Commissioner,  
Mary Molina-Macfie, Commissioner,  
Chris Eddy, Commissioner, and  
Henry Mead, Commissioner

Kara Petty, Director of Parks and Recreation, Selection Committee Member;  
Bryan Cahen, Director of Budget, Selection Committee Member;  
Thaddeus Bielecki, Director of Landscaping, Selection Committee Member;  
Jerrylee Camacho, Information Technology Manager; Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

#### RIGHTS RESERVED

The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:

- A. Reject any or all bids;
- B. Waive any informality in a bid;
- C. Waive any deficiency or irregularity in the selection process;
- D. Accept or reject any or all bids in part or in whole; and
- E. Request additional information as appropriate.

The City Commission reserves the right to:

- A. Award all or a portion of the services set forth in the bid as determined to be in the best interest of the CITY;
- B. Reject any or all bids if found by the City Commission not to be in the best interest of the CITY;

- C. Award an Agreement to one or more than one bidder, make split or multiple awards as determined to be in the best interest of the CITY; and
- D. In the event of a sole bid, reject the sole bid.

Martha Perez-Garviso  
Director of Procurement  
City of Weston

Published: October 27, 2023