



NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, the Indian Trace Development District (ITDD) and Bonaventure Development District (BDD) (collectively the "CITY") will be accepting sealed proposals for:

PROFESSIONAL ENGINEERING DESIGN SERVICES
BONAVENTURE BOULEVARD BICYCLE LANES - INDIAN TRACE TO SR-84
REQUEST FOR QUALIFICATIONS ("RFQ") NO. 2023-11

Pursuant to Section 287.055, Florida Statutes, the CITY requests proposals from qualified experienced firms to provide professional engineering design services for additional bicycle lanes to the outside northbound (NB) and southbound (SB) through lanes of Bonaventure Boulevard from Indian Trace north to SR 84 located within the City of Weston, in accordance with Section 287.055 Florida Statutes, as amended from time to time, under a continuing services contract, on an as needed basis.

This project includes widening, milling, resurfacing, striping, and signing of Bonaventure Boulevard from Indian Trace north to SR 84 to provide a 5' wide bike lane and 4' wide bike lane keyholes (at some locations where the existing right of way or utility poles do not permit a 5' wide bike lane) on both sides of Bonaventure Boulevard. The proposed bike lane will end 100 ft. south of the existing crosswalks on the approaching travel lanes to the roundabouts at Saddle Club Road and Blatt Boulevard and will begin after the existing crosswalks on the departing travel lanes of the roundabouts. The approximate length of the project is 9,200 linear feet.

This is a Local Agency Program (LAP) Project, managed by the City of Weston with oversight provided by FDOT. Partial Federal funding is provided and therefore all LAP requirements must be followed.

All PROPOSERS are advised that the CITY has NOT authorized the use of CITY's seal by individuals or entities responding to the CITY's RFQ, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

QUALIFICATIONS

PROPOSERS shall be professionally licensed to practice engineering in the State of Florida. PROPOSERS shall have been in continuous practice for a minimum of the immediate past ten (10) years and shall have completed bicycle lane design services for government agencies in Southeast Florida for projects similar in scope, size and complexity or greater as those services required in this solicitation. The PROPOSER should have experience with FDOT LAP Projects and shall be FDOT pre-qualified as specified within.

NON-MANDATORY PRE-PROPOSAL CONFERENCE

A non-mandatory pre-proposal conference shall be held virtually on **November 16, 2023 at 3:00 p.m.** local time. Connect to the Live Event link via Cisco Webex:

Event:	Pre-Bid for RFQ No.2023-11: Professional Engineering Design Services, Bonaventure Boulevard Bicycle Lanes, Indian Trace to SR-84
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID=m6749ac1eda7b36a53ec4a2eedfd685a8 You may also connect to: www.webex.com • Click "Join a Meeting" • Enter Event/Meeting Number
Date and Time:	Thursday November 16, 2023 at 3:00 P.M. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2318 358 5967
Event Password:	weston (937866 from phones and video systems)
Audio conference:	Join by phone 415-655-0001 US Toll 231 835 85967 (from phones)

PROPOSAL SUBMITTAL DEADLINE

Sealed proposals shall be received by the Director of Procurement until **2:00 p.m. local time, on November 30, 2023 (the "Submittal Deadline")** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Proposals received after this time shall be returned unopened. The sealed proposals will be publicly opened at the City of Weston, City Hall after the Proposal Submittal Deadline. Award of a proposal will be made at a City Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

Event:	Opening for RFQ No.2023-11: Professional Engineering Design Services, Bonaventure Blvd Bicycle Lanes, Indian Trace to SR-84
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID=m706b80cc484828c720049eee07e25232 You may also connect to: www.webex.com • Click "Join a Meeting" • Enter Event/Meeting Number
Date and Time:	Thursday, November 30, 2023 at 2:00 PM Eastern Standard Time (New York, GMT-05:00)
Event Number:	2310 014 0403
Event Password:	weston (937866 from phones and video systems)
Audio conference:	Join by phone 415-655-0001 US Toll 231 001 40403 (from phones)

AVAILABILITY OF RFQ DOCUMENTS

Interested parties may download a copy of RFQ No. 2023-11 for Professional Engineering Design Services: Bonaventure Boulevard Bicycle Lanes - Indian Trace to SR-84 by visiting the CITY's Procurement website at: <https://www.westonfl.org/government/procurement>. Proposal documents are also available for electronic download from Demand Star at <http://www.demandstar.com>.

LOCAL AGENCY PROGRAM (LAP) PROJECT

This is a Local Agency Program (LAP) Project, managed by the City of Weston with oversight provided by FDOT. Partial Federal funding is provided and therefore all LAP requirements must be followed.

FDOT has established an aspiration goal of 10.65% DBE usage and an additional 3% non-DBE Small Business usage for the subject Project. Refer to Section 3.26 of the RFQ document for further details.

PROCUREMENT SCHEDULE

The following table represent the planned schedule of procurement activities. Additional information can be found in throughout the RFQ document.

Date of Advertisement	November 3, 2023
Non-Mandatory Pre-Proposal Conference	November 16, 2023 @ 10:00 am 3:00 pm
Last Day for Questions	November 25, 2023 @ 4:00pm
Proposal Submittal Deadline	November 30, 2023 @ 2:00 pm
Selection Committee Meeting	TBD
Negotiations Meeting	TBD
Selection Committee Meeting	TBD
Negotiations Meeting	TBD
Intent to Award	TBD
City Commission Approval	TBD
Targeted NTP to PROPOSER	March 1, 2024
End Date of Contract	March 1, 2025

QUESTIONS

Any questions concerning this Notice to Proposers shall be submitted in writing to the Director of Procurement, Martha Perez-Garviso at mperezgarviso@westonfl.org, with "RFQ No. 2023-11for Professional Engineering Design Services: Bonaventure Boulevard Bicycle Lanes - Indian Trace to SR-84" in the subject line by 4:00 p.m., local time by the date indicated in the Procurement schedule.

CONE OF SILENCE

A cone of silence is imposed upon publication of this Notice to Proposers (See Section 4.9 of the RFQ). The cone of silence prohibits communications with the following individuals pertaining to this RFQ:

Margaret Brown, Mayor,
 Byron L. Jaffe, Commissioner,
 Mary Molina-Macfie, Commissioner,
 Chris Eddy, Commissioner, and
 Henry Mead, Commissioner

Ryan Fernandes, Director of Technology Services, Selection Committee Member;
 Kara Petty, Director of Parks and Recreation, Selection Committee Member;
 Thaddeus Bielecki, Director of Landscaping , Selection Committee Member;
 Bryan Cahen, Director of Budget, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the proposals and provide a recommendation to the City Manager.

RIGHTS RESERVED

1. The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:
 - A. Reject any or all proposals;
 - B. Waive any informality in a proposal;
 - C. Waive any deficiency or irregularity in the selection process;
 - D. Accept or reject any or all qualifications statements in part or in whole; and
 - E. Request additional information as appropriate.

2. The City Commission reserves the right to:
 - A. Award all or a portion of the services set forth in the RFQ as determined to be in the best interest of the CITY; and
 - B. Reject any or all Proposals if found by the City Commission not to be in the best interest of the CITY.
 - C. Award an Agreement to one or more than one PROPOSER, make split or multiple awards as determined to be in the best interest of the CITY.
 - D. In the event of a sole proposal, reject the sole proposal.

Martha Perez-Garviso
Director of Procurement
City of Weston

Published: November 3, 2023