



NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, (the "CITY") will be accepting sealed proposals for:

DESIGN-BUILD SERVICES
VISTA PARK ARTIFICIAL TURF SOCCER FIELDS
REQUEST FOR QUALIFICATIONS ("RFQ") NO. 2024-03

Pursuant to Section 287.055, Florida Statutes, the CITY requests proposals from qualified experienced firms to provide design-build services to replace two existing natural turf soccer fields with artificial turf fields at the City of Weston's Vista Park located at 18800 Vista Park Blvd., Weston, FL 33327, in accordance with the Design Criteria Package (the "Project").

Design-Build Services shall include but is not limited to professional engineering specifically relating to the planning, design, construction, any supplemental surveys, any supplemental geotechnical investigation, preparation of all documentation related to the acquisition of all required permits, preparation of any and all information required to acquire said required permits, maintenance of traffic, site preparation, site clearing, site demarcation, coordination for utilities relocations/adjustments, demolition, and construction of all proposed improvements before the Project completion date as required in this RFQ.

This solicitation includes a two-step process consisting of the evaluation of PROPOSER's qualifications and experience for ranking prior to negotiating a Guaranteed Maximum Price ("GMP") in the form set forth in Exhibit B – Fee Schedule of the Form Agreement provided in Section 6 herein or a mutually agreed Fee Schedule, and guaranteed completion date.

Simultaneous with the delivery of the executed Agreement to the CITY, the CONTRACTOR shall furnish an executed Performance and Payment bond in an amount equal to one hundred percent (100%) of the contract amount, as security for the faithful performance of the contract and for the payment of all persons performing labor and/or furnishing materials in connection with the Project.

PROPOSERS are advised that the CITY has NOT authorized the use of City's seal by individuals or entities responding to the CITY's Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

QUALIFICATIONS

The PROPOSER must be a design-build firm as defined in Section 287.055(2)(h), Florida Statutes, and 1) shall have been in continuous practice for a minimum of the immediate past ten (10) years; 2) shall have completed at least two projects for governmental agencies with infrastructure similar in scope, size and complexity as this project; 3) shall have been authorized to do business in the State of Florida for a minimum of the immediate past ten (10) years; and 4) shall be licensed to practice engineering or certified to engage in contracting in the State of Florida and must be fully licensed with all required State and/or Local government licenses and certificates.

NON-MANDATORY PRE-PROPOSAL CONFERENCE

A non-mandatory pre-proposal conference shall be held virtually at **11:00 a.m. local time on March 18, 2024**. Connect to the Live Event link via Cisco Webex:

Event:	Pre-Proposal for RFQ No. 2024-03 for Design Build - Vista Park Artificial Turf Soccer Fields
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID=m1fc49ece855579d65b03adf9c411441b You may also connect to: www.webex.com <ul style="list-style-type: none"> • Click "Join a Meeting" • Enter Event/Meeting Number
Date and Time:	Monday, March 18, 2024 11:00 AM Eastern Standard Time (New York, GMT-05:00)
Event Number:	2305 855 5626
Event Password:	weston (937866 from phones and video systems)
Audio conference:	Join by phone 415-655-0001 US Toll Access code: 230 585 55626

PROPOSAL SUBMITTAL DEADLINE

Sealed proposals shall be received by the Director of Procurement until **2:00 p.m. local time, on April 4, 2024 April 11, 2024 (the "Submittal Deadline")** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern as to time submitted. Proposals received after this time shall be returned unopened. See Section 4 of this RFQ as to the preparation of the Proposal. The sealed proposals will be publicly opened at the City of Weston, City Hall after the Proposal Submittal Deadline. Award of a proposal will be made at a City Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

Event:	Opening for RFQ No. 2024-03 for Design Build - Vista Park Artificial Turf Soccer Fields
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID=mce806ea1e708e7f39421ca4c46d463eb You may also connect to: www.webex.com <ul style="list-style-type: none"> • Click "Join a Meeting" • Enter Event/Meeting Number
Date and Time:	Thursday, April 4, 2024 April 11, 2024 at 2:00 PM Eastern Standard Time (New York, GMT-05:00)
Event Number:	2304 909 2451
Event Password:	weston (937866 from phones and video systems)
Audio conference:	Join by phone 415-655-0001 US Toll Access code: 230 490 92451

AVAILABILITY OF RFQ DOCUMENTS

Interested parties may download a copy of RFQ No. 2024-03 for Design-Build Services Vista Park Artificial Turf Soccer Fields by visiting the CITY's Procurement website at: <https://www.westonfl.org/government/procurement>. Solicitation documents are also available for electronic download from Demand Star at <http://www.demandstar.com>.

QUESTIONS

Any questions concerning this Request for Qualifications shall be submitted in writing to the Director of Procurement, Martha Perez-Garviso at mperezgarviso@westonfl.org, with "RFQ No. 2024-03 for Design-Build Services Vista Park Artificial Turf Soccer Fields" in the subject line by 4:00 p.m., local time at least five business days prior to the submittal deadline.

CONE OF SILENCE

A cone of silence is imposed regarding this RFQ upon publication of this Notice to Proposers. The cone of silence prohibits communications with the following individuals pertaining to this RFQ:

City Commission:

Margaret Brown, Mayor,
Byron L. Jaffe, Commissioner,
Mary Molina-Macfie, Commissioner,
Chris Eddy, Commissioner, and
Henry Mead, Commissioner

Selection Committee:

Thaddeus Bielecki, Director of Landscaping, Selection Committee Member;
Bryan Cahen, Director of Budget, Selection Committee Member;
Peter Johnson, Assistant Director of Public Works, Selection Committee Member;
Denise Barrett-Miller, Director of Communications, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established. The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code. The Selection Committee, identified above, shall convene at a publicly noticed meeting and review submissions, rank and evaluate the proposals and provide a recommendation to the City Manager.

RIGHTS RESERVED

1. The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:
 - A. Reject any or all proposals;
 - B. Waive any informality in a proposal;
 - C. Waive any deficiency or irregularity in the selection process;
 - D. Accept or reject any or all qualifications statements in part or in whole; and
 - E. Request additional information as appropriate.

2. The City Commission reserves the right to:
 - A. Award all or a portion of the services set forth in the RFQ as determined to be in the best interest of the CITY; and
 - B. Reject any or all Proposals if found by the City Commission to be in the best interest of the CITY.
 - C. Award an Agreement to one or more than one PROPOSER, make split or multiple awards as determined to be in the best interest of the CITY.
 - D. In the event of a sole proposal, reject the sole proposal.

Martha Perez-Garviso
Director of Procurement
City of Weston

Published: March 4, 2024