

ADDENDUM NO. 1

RFQ TITLE: Professional Architectural Services: Vista Park Phase II – Recreation Center

RFQ NO: 2024-09

DATE: August 12, 2024

To All PROPOSERS:

PROPOSERS for the above referenced RFQ shall take note of the following changes, additions, deletions, clarifications, etc., to the RFQ documents, which shall become a part of and have precedence over anything shown or described otherwise.

A. CHANGES IN THE RFQ DOCUMENTS

1. The “*Professional Liability*” insurance requirement noted in section 2.4 – B., Specific Coverage, has been changed to read as follows:

Professional Liability: CONSULTANT shall maintain Professional Liability insurance for both the CONSULTANT and any professionals required to carry professional licenses. The policy shall be written at a limit of not less than \$5,000,000 Each Occurrence and \$5,000,000 Annual Aggregate.

B. CLARIFICATIONS

None.

C. QUESTIONS FROM PROPOSERS

1. Q: Will the CITY accept Professional Liability with limits of \$2,000,000 Each Occurrence and \$2,000,000 Annual Aggregate in lieu of \$2m / \$4m?

A: See Section A. CHANGES IN THE BID DOCUMENTS, as noted herein.

2. Q: How should the proposer’s submit bound or unbound proposal packages?

A: One unbound original set of documents is preferred.

3. Q: Can the financials be submitted separately?

A: Yes.

4. Q: Is the CITY able to share what firm created the master plan and is that firm excluded from pursuing this project?

A: Miller, Legg & Associates, Inc.

5. Q: For the minority requirement, is it for the supplier or can the subconsultants be minority and not the prime?

A: The prime CONSULTANT.

6. Q: MBE certificating is required for the prime or consultants?

A: See response to question No. 5.

7. Q: Are the proposers expected to add an additional unbound copy of the original?

A: Submittal of only one unbound original set of documents is required.

8. Q: The proposal format requires the proposers to include the GSA Standard Form. Does the CITY want the GSA form only for the prime or also for the proposer's team of consultants?

A: The entire team.

9. Q: On the GSA Standard Form, will the potential proposers be limited to 10 projects only, including prime and consultant projects?

A: Please see Section 4.3E(1) of the RFQ document. If a Proposer's wishes to submit more than 10 projects and it is in accordance with the other instructions of GSA Form 330, it may do so. However, the CITY interprets GSA Form 330 quantity of 10, to be enough for review of a Proposer's proposal.

10. Q: Is the minority business enterprise certificate with the State of Florida or do you accept County MBE's?

A: See, footnote for Section 4.7 (A)(7), page 23 of 73 of the RFQ document. Additionally, see Form 1, Question 20 of the RFQ document. Proof that is suitable and applicable shall be considered.

11. Q: How far back may a proposer go with a project, 10 or 15 years?

A: Normally, the CITY states the immediate past 10 years. However, due to the interruption of the COVID-19 pandemic. This will be revised to the immediate past 12 years.

12. Q: Are the criteria's equally weighted or is there different weight for each criterion?

A: Individual criterion will be weighted equally. Individual evaluation criteria shall be ranked from "1" through "x", with "x" being the number of Proposers deemed to be Responsive and Responsible.

13. Q: MBE certificate is required of the prime or is it required for our subconsultants as well?

A: See response to question No. 5.

14. Q: Is it a requirement that the potential proposer must have experience in Broward County and have done three projects in the County?

A: See the "Qualifications" section of the "Notice to Proposers" (page 3), of RFQ document, which states the following:

PROPOSER shall have been in continuous practice under the same corporate entity for a minimum of the immediate past ten (10) years, shall have performed work for local governments in southeast Florida and shall have completed a minimum of three (3) projects for a government agency of at least a similar scope, size and complexity as the City of Weston Vista Park Phase II – Recreation Center project. PROPOSER shall have a resident office in Miami-Dade, Broward or Palm Beach County, Florida.

15. Q: If a consultant of part of the firms' team has done and has all the requirements for the project, is that valid?

A: For the project requirement of page 3 of RFQ document, Qualifications, the Proposer shall be the Prime Consultant on such qualifies projects.

16. Q: Is the CITY looking to see that the firm has experienced working with at least one entity in southeast Florida?

A: See the "Qualifications" section of the "Notice to Proposers" (page 3), of RFQ document.

17. Q: The CITY is asking for a minimum of three similar projects. The CITY is not looking for three similar recreation centers that are all within the Southeast portion of Florida, correct?

A: Per page 3 of RFQ document, "Qualifications" section, "... a minimum of three (3) projects for a government agency of at least a similar scope, size and complexity as the City of Weston Vista Park Phase II – Recreation Center project."

18. Q: If the prime, does not have the experience with recreational centers but the subconsultant does will that be considered acceptable?

A: See answer to Question 15 above.

19. Q: Can you please provide the list of attendees to the Pre-Proposal Conference?

A: Please see Attendance Log attached hereto.

ATTACHMENTS

1. Mandatory Virtual Pre-Proposal Conference Attendance Log

END OF ADDENDUM NO. 1

All other information remains as originally described in the solicitation.

**MANDATORY VIRTUAL PRE-PROPOSAL CONFERENCE
ATTENDANCE LOG
RFQ 2024-09
Professional Architectural Services: Vista Park II – Recreation Center
Date: August 6, 2024 at 11:00 a.m.**

| | First Name | Last Name | Company | Email Address |
|-----|-------------------|------------------|--------------------------------|--------------------------------------|
| 1. | Alex | Taylor | Sports Fields, Inc. | ataylor@fiels-inc.com |
| 2. | Alexandria | Saunders | CPZ Architects | alexandria@cpzarchitects.com |
| 3. | Alyssa | Alonso | R.E. Chisholm Architects, Inc. | aalonso@chisholmarchitects.com |
| 4. | Candice | Robb | Act Global | crobb@actglobal.com |
| 5. | Cara | Pasquale | Miller Legg | cpasquale@millerlegg.com |
| 6. | Cat | Blessing | Hastings Architecture | cblessing@hastingsarchitecture.com |
| 7. | Courtney | Turco | PBK | courtney.turco@pbk.com |
| 8. | Diana | Daly | Hasting Architects | ddaly@hcarchitects.com |
| 9. | Sandra | MacDonald | Saltz Michelson Architects | smacdonald@saltzmichelson.com |
| 10. | Alejandro | Echeverry | Stiles | alejandro.echeverry@stiles.com |
| 11. | George | SanJuan | Delta G Consulting Engineers | gsanjuan@deltag.net |
| 12. | James | Camps | Hensen Phelps | jcamps@henselphelps.com |
| 13. | Casey | Estanislao | Hastings Architecture | cestanislao@hastingsarchitecture.com |
| 14. | Greg | Jennings | Hensen Phelps | gjennings@henselphelps.com |
| 15. | Charles | Nykarko | Nykarko Architectural Group | cn@nyarkoarchitects.com |
| 16. | Jodi | Ross | OOO Architecture and Aquatics | jross@olcdesigns.com |
| 17. | Juan | Justiniano | Justin Architects | jjustiniano@justinarc.com |

| | | | | |
|-----|----------|------------|----------------------------------|-------------------------------------|
| 18. | Karen | Ostos | Tech Group One | karen@techgroupone.com |
| 19. | Kristen | Beasley | Justin Architects | kbeasley@justinarc.com |
| 20. | Laura | Okell | Axias Cost Estimating | lokell@axiasinc.com |
| 21. | Lindsley | Etienne | Saltz Michelson Architects | letienne@saltzmichelson.com |
| 22. | Loreley | Pertuz | ANCE Engineering Inc | lpertuz@anceengineering.com |
| 23. | Kyle | Smith | Architect Tonica | ksmith@loginarq.com |
| 24. | Luis | Maggi | Tech Group One | luismaggi@techgroupone.com |
| 25. | Maged | Elsheikh | OOC Architecture and Aquatics | melsheikh@olcdesigns.com |
| 26. | Maria | Baronetto | BEA Architects | marketing@beai.com |
| 27. | Marie | Hartney | WJ Architects | marie.hartney@wjarc.com |
| 28. | Natalie | Makuch | RIB U.S.Cost | natalie.makuch@rib-uscost.com |
| 29. | Norberto | Rosenstein | Rosenstein Architect | nrosenstein@rosensteinarchitect.com |
| 30. | Ricardo | Gonzalez | REG Architects | rgonzalez@regarchitects.com |
| 31. | Samantha | Cummins | Williams & Design Associates | scummins@wda.studio.com |
| 32. | PJ | Gumbe | Synolovski Romanik Saye, LLC. | pgumbe@syalovski.com |
| 33. | Sheff | Devier | Saltz Michelson Architects | sdevier@saltzmichelson.com |
| 34. | Lorena | Menicucci | R.E. Chisholm Architects, Inc. | lmenicucci@chisholmarchitects.com |
| 35. | Stefanie | Barnes | HC Architects | sbarnes@hcarchitects.com |
| 36. | Andrea | Chavero | Wolfberg Alvarez and Partners | Andrea.chavero@wolfbergalvarez.com |
| 37. | Yaritza | Rodriguez | Walters Zackria Associates, PLLC | admin@wza-architects.com |
| 38. | Seven | Chancelor | Architect United | sc@architectunited.com |

| | | | | |
|-----|----------|---------|-------------------------------|------------------------------------|
| 39. | Danielle | Gump | SGM Engineering | danielle@sgmengineering.com |
| 40. | Dorys | Diaz | Livs Associates (A&E Firm) | dorys@livs.net |
| 41. | Merill | Romanik | Synolovski Romanik Saye, LLC. | mromanik@syalovski.com |
| 42. | JB | | Pirtle Construction | jbrancaccio@pirtleconstruction.com |
| 43. | Mauro | Barbosa | M.J. Inc. | mbarbosa@mjinc.com |
| 44. | | | Nyarko Architectural Group | nagoffice@nyarkoarchitects.com |