

## MINUTES OF MEETING CITY OF WESTON

A regular meeting of the City Commission of the City of Weston was held Tuesday, January 16, 2018 at 7:00 PM at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida.

Present and constituting a quorum were:

Daniel J. Stermer	Mayor
Toby Feuer	Commissioner
Thomas M. Kallman	Commissioner
Margaret H. Brown	Commissioner
Byron L. Jaffe	Commissioner

Also present were:

John R. Flint	City Manager
Darrel L. Thomas	Assistant City Manager/CFO
Karl C. Thompson	Assistant City Manager/COO
Patricia A. Bates	City Clerk
Jamie Alan Cole	City Attorney, Weiss Serota Helfman Cole & Bierman, PL
Karen Lieberman	Asst. City Attorney, Weiss Serota Helfman Cole & Bierman, PL
Sarah Sinatra Gould	Director of Development Services, Calvin, Giordano & Associates
Thaddeus Bielecki	Director of Landscaping
Bryan E. Cahen	Director of Budget
Donald Decker	Director of Parks and Recreation
Ryan M. Fernandes	Director of Technology Services
Steven Murray	Assistant Director of Technology Services, MuniTech LLC
Pamela Solomon	Assistant Director of Communications, MuniTech LLC
Chief Kevin Butler	BSO DLE – Weston
Chief Bruce Angier	BSO DFRES – Weston
Joel Fass, Esq.	Representative for Aging and Disability Resource Center of Broward County
Cindy Bibliowicz	Director of Marketing and Development - Women In Distress of Broward County, Inc.
Fred Burton	Resident
Hallie Pasternack	Resident
Freddy Sigal	Resident
Ricardo Perez	Resident
Grace Sigal	Resident
Jackie Boswell	Resident
Lisa Feldman	Resident
Alex Perez	Resident

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mayor Stermer called the meeting to order at 7:00 PM.

City Clerk Patricia Bates called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was led by the Student Council from Eagle Point Elementary School, who were accompanied by Student Council sponsor Mrs. Sweeney.

**THIRD ORDER OF BUSINESS**

**Presentations**

- A. Broward Sheriff's Fire Rescue Employee of the Month** – Battalion Chief Michael Bufalo; Capt. Robert Molinary; Driver/Engineer Michael Hye; Firefighter Kirk Morcus; Lt. Alan London; Driver/Engineer Enrique Mustelier; Firefighter Joshua Well; Firefighter Timothy Webb; Lt. Samantha Whitehorn; Firefighter Michael Morency; Firefighter Dennis Gonzalez; Lt. Dan Gheorge; Driver/Engineer Josef Pesta; Firefighter Ryan O'Malley; Capt. Joseph Dorsette; Driver/Engineer James Burge; and Firefighter Kimberly Buhr
- B. Broward Sheriff's Law Enforcement Employee of the Month** – Deputy Thomas Romanowski, Deputy Michael Brooks, Deputy Todd Caplette, and Deputy Emmanuel Koutsofios
- C. Proclamation – Honoring John Spire** recognizing his exceptional work as a swim coach at both Cypress Bay High School and the Weston Family YMCA. Mr. Buddy Evans, Executive Vice President of the YMCA of South Florida. Coast Guard Captain Todd Lutes, YMCA of South Florida Board of Directors.
- D. Recognition** - Mr. Muzaffer Kalic of Bel Air Maintenance retiring after 17 years of service.

**ANNOUNCEMENTS**

- The next Quarterly Residential Bulk Trash Collection will be held this week. For single family residences with curbside service, collection will be done on your regular garbage service day

from Wednesday, January 17<sup>th</sup> through Friday, January 19<sup>th</sup>. For Multi-Family Units with Dumpsters: your day is Saturday, January 20<sup>th</sup>. Bulk waste must be generated by the residential customer and cannot exceed six (6) cubic yards at each residential unit. Additionally, vegetative limbs over 6" in diameter cannot be accepted. Check our website for details.

- Coming up on Friday, January 19<sup>th</sup> is a Weston annual favorite: The Weston Winter Safety Expo, this year back in Tequesta Trace Park from 6PM – 8:30PM, this night is like what many cities have each August for Night Out Against Crime – only 100 times better. Join the City of Weston, the Broward Sheriff's Office and multiple law enforcement agencies displaying some of their most exciting and technical equipment – including helicopters - and interact with first responders. The evening also offers fun and entertainment including a skating rink, music, bounce houses, kid's activities, a Winter Wonderland photo area and also a bit a snow...
- On Saturday, January 20<sup>th</sup>, Weston Regional Park offers two free events for families: First 'The Tortoise and the Hare' professional puppet shows for children by Bob Nathanson and his Puppets. Showtimes are 1:30 and 3:00PM at the Weston Community Center. *Shows are best suited for children ages Pre-K to 2nd grade. Children must be accompanied by an adult.*  
Then at 7:30PM bring the family to view Wonder Woman on the big screen at Moonlight Movies in the Park. Bring lawn chairs or a blanket and relax...the movie is on us!
- Next, on Sunday, January 21<sup>st</sup> is the annual Celebrate the Arts Day held in the Weston Town Center from 1PM – 5PM highlighting hands-on participation in the visual, performing, and literary arts. Activities are offered for all ages to express artistic talents, including the popular 28-foot long Graffiti Wall, musical petting zoo, numerous hands-on artistic activities and an open-air art studio for painting and pottery hosted by Young at Art Museum.
- And then mark your calendars for our next free WestonNights Concert in the Park featuring BIG ROCK BAND on Saturday, February 3<sup>rd</sup> from 7PM – 10PM in Weston Regional Park. Food Trucks will be on site or you are welcome to bring a picnic but don't forget a lawn chair or blanket and then enjoy an all-star cast of South Florida musicians playing your favorite classic rock hits under the stars.
- Lastly, residents are encouraged to sign up for our weekly E-newsletter *Newsday Tuesday*, or visit our Events Calendar on the Weston website at [Westonfl.org/Events](http://Westonfl.org/Events).

**FOURTH ORDER OF BUSINESS**

**Audience Comments**

Fred Burton, Resident  
Hallie Pasternack, Resident  
Freddy Sigal, Resident  
Ricardo Perez, Resident  
Grace Sigal, Resident  
Jackie Boswell, Resident  
Lisa Feldman, Resident  
Alex Perez, Resident

**FIFTH ORDER OF BUSINESS**

**Consent Agenda**

**A. Commissioners' Items Removed for Later Discussion**

Commissioners' Item(s) Removed for Later Discussion 8-H .

**B. Approval of the Balance of the Consent Agenda**

Commissioner Feuer moved to approve the Balance of the Consent Agenda.  
Commissioner Kallman seconded the motion.

Roll call vote on the balance of the Consent Agenda.  
Commissioner Jaffe voted yes.  
Commissioner Feuer voted yes.  
Commissioner Kallman voted yes.  
Commissioner Brown voted yes.  
Mayor Stermer voted yes.

**SIXTH ORDER OF BUSINESS**

**Resolution No. 2018-01 of the City Commission of the City of Weston, Florida, approving the purchase of health insurance coverage for City employees from Blue Cross Blue Shield of Florida.**

The Resolution was read into the record by title. City Manager John Flint provided an explanation. The item was opened for public comment. No comment from the public.

Commissioner Feuer moved to approve Resolution No. 2018-01.  
Commissioner Brown seconded the motion.

Roll call vote on Resolution No. 2018-01.  
Commissioner Jaffe voted yes.  
Commissioner Feuer voted yes.  
Commissioner Kallman voted yes.  
Commissioner Brown voted yes.  
Mayor Stermer voted yes.

### SEVENTH ORDER OF BUSINESS

**Resolution No. 2018-02 of the City Commission of the City of Weston, Florida, allocating charitable contributions for Fiscal Year 2018 to organizations complying with the City's Charter and procedures for charitable contributions.**

The Resolution was read into the record by title. City Manager John Flint provided an explanation. The item was opened for public comment. Joel Fass, Esq. on behalf of the Aging and Disability Resource Center of Broward County; and Cindy Bibliowicz, Director of Marketing and Development at Women In Distress of Broward County, Inc. commented from the public.

Commissioner Feuer moved to approve Resolution No. 2018-02.  
Commissioner Kallman seconded the motion.

Roll call vote on Resolution No. 2018-02.  
Commissioner Jaffe voted yes.  
Commissioner Feuer voted yes.  
Commissioner Kallman voted yes.  
Commissioner Brown voted yes.  
Mayor Stermer voted yes.

### EIGHTH ORDER OF BUSINESS

#### Consent Agenda

Commissioner Kallman stated I have asked to pull item 8-H because I have a conflict of interest that prevents me from voting on this matter. I am President of TMK Risk Management, Inc., and am the insurance agent for Bel Air Maintenance, Inc. Due to the fact this Resolution concerns the award of City business to one of my clients, I will recuse myself from this item because my relationship with

Bel Air Maintenance constitutes a voting conflict for me under state law. Accordingly, I will not be voting or participating in this matter, and I will complete and file Form 8B Memorandum of Voting Conflict for County, Municipal and other Local Public Officers with the City Clerk. Commissioner Kallman abstained from discussion and voting on Item 8-H.

**Item No. 8-H**

**Resolution No. 2018-10 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, awarding RFP No. 2017-11 to Bel Air Maintenance, Inc., of Dania Beach, Florida, for Custodial Services.**

The Resolution was read into the record by title. City Manager John Flint provided an explanation. The item was opened for public comment. No comment from the public.

Commissioner Jaffe moved to approve Resolution No. 2018-10.  
Commissioner Feuer seconded the motion.

Roll call vote on Resolution No. 2018-10.  
Commissioner Jaffe voted yes.  
Commissioner Feuer voted yes.  
Commissioner Kallman abstained.  
Commissioner Brown voted yes.  
Mayor Stermer voted yes.

***CITY OF WESTON***

- A. Resolution No. 2018-03 of the City Commission of the City of Weston, Florida, supporting, approving and adopting the Broward County October 2017 Revised Multi-Jurisdictional Enhanced Local Mitigation Strategy.**
- B. Resolution No. 2018-04 of the City Commission of the City of Weston, Florida, determining that City will not exercise the option to renew the current Agreement with Republic Services of Florida, L.P., d/b/a All Service Refuse ("All Service") for an additional five-year term.**
- C. Resolution No. 2018-05 of the City Commission of the City of Weston, Florida, authorizing the acquisition of goods and services from R2 Unified Technologies, LLC, Information Technology Services vendor, for amounts exceeding the aggregate sum of \$100,000 for Fiscal Year 2018.**

- D. Resolution No. 2018-06 of the City Commission of the City of Weston, Florida, approving Change Order No. 1 for the City's contract provider, Sports Turf One, Inc., of Boynton Beach, Florida, for Bid No. 2017-02, for Regional Park Artificial Field Turf.
- E. Resolution No. 2018-07 of the City Commission of the City of Weston, Florida, amending Resolution No. 2017-126, that approved the Revocable License Agreement for Parking at Weston Tennis Center between the City of Weston, Florida, and the City of Sunrise, Florida, to revise the Agreement.
- F. Resolution No. 2018-08 of the City Commission of the City of Weston, Florida, approving the Agreement between the City of Weston and Saltz Michelson Architects, Inc. for Professional Architectural Services for Fire Station No. 21, RFQ No. 2017-06.

***CITY OF WESTON AND INDIAN TRACE DEVELOPMENT DISTRICT***

- G. Resolution No. 2018-09 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, awarding Bid No. 2017-09 to Horsepower Electric, Inc., of Hollywood, Florida, for Street Light Pole Upgrades.
- H. Resolution No. 2018-10 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, awarding RFP No. 2017-11 to Bel Air Maintenance, Inc., of Dania Beach, Florida, for Custodial Services.

***CITY OF WESTON INDIAN TRACE DEVELOPMENT DISTRICT AND BONAVENTURE DEVELOPMENT DISTRICT***

- I. Resolution No. 2018-11 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, accepting and ratifying the Selection Committee's ranking of the firms for Enterprise Resource Planning (ERP) Software and Implementation Services, RFP No. 2017-05; and authorizing the City Manager to negotiate an Agreement with the number one ranked firm, Tyler Technologies, Inc., of Yarmouth, Maine.
- J. Resolution No. 2018-12 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, authorizing the disposal of surplus non-real property through a competitive process in accordance with Section 32.08(C) of the Code of Ordinances of the City.
- K. Resolution No. 2018-13 of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, approving the Minutes of the Workshop Meeting of the City Commission of the City of Weston held on November 13, 2017, and approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on November 20, 2017, and approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on December 4, 2017.

The Items listed above on the Consent Agenda were approved earlier in the meeting.

**NINTH ORDER OF BUSINESS**

The meeting adjourned at 8:17 PM.

**Adjournment**



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Daniel J. Stermer, Mayor



# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>KALLMAN THOMAS M</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>CITY OF WESTON FLORIDA COMMISSION</i>
MAILING ADDRESS <i>PO BOX 266736 BROWARD</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY <i>WESTON</i>	NAME OF POLITICAL SUBDIVISION: <i>N/A</i>
DATE ON WHICH VOTE OCCURRED <i>1-16-18</i>	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**RECEIVED**

JAN 18 2018

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, THOMAS M. KALKMAN, hereby disclose that on 1-16, 2018:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or

inured to the special gain or loss of BEL AIR MAINTENANCE INC., which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

ITEM 8-H BEL AIR MAINTENANCE IS A CUSTOMER OF MY INSURANCE AGENCY. THIS AGENDA ITEM UNDER CONSIDERATION BY THE CITY COMMISSION TO AMEND OR EXTEND MY CUSTOMERS CONTRACT CONSTITUTES A VOTING CONFLICT FOR ME. AFTER CONSULTING WITH THE CITY ATTORNEY I HAVE ABSTAINED AND DID NOT PARTICIPATE IN ANY DISCUSSION ON THIS ITEM.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

1-18-2018  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

TUESDAY  
JANUARY 16, 2018  
7:00 P.M.



WESTON CITY HALL  
17200 ROYAL PALM BOULEVARD  
WESTON, FLORIDA

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CITY COMMISSION  
REGULAR MEETING AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Broward Sheriff's Office Law Enforcement and Fire Rescue Employees of the Month
4. Audience Comments
5. Consent Agenda
  - A. Commissioners' Items Removed for Later Discussion
  - B. Approval of Balance of Consent Agenda

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*CITY OF WESTON*

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6. A Resolution of the City Commission of the City of Weston, Florida, approving the purchase of health insurance coverage for City employees from Blue Cross Blue Shield of Florida.  
*Pages 6-11*
7. A Resolution of the City Commission of the City of Weston, Florida, allocating charitable contributions for Fiscal Year 2018 to organizations complying with the City's Charter and procedures for charitable contributions.  
*Pages 12-179*
8. **CONSENT AGENDA**

*CITY OF WESTON*

- A. A Resolution of the City Commission of the City of Weston, Florida, supporting, approving and adopting the Broward County October 2017 Revised Multi-Jurisdictional Enhanced Local Mitigation Strategy.  
*Pages 180-189*

- B. A Resolution of the City Commission of the City of Weston, Florida, determining that City will not exercise the option to renew the current Agreement with Republic Services of Florida, L.P., d/b/a All Service Refuse ("All Service") for an additional five-year term.

**Pages 190-194**

- C. A Resolution of the City Commission of the City of Weston, Florida, authorizing the acquisition of goods and services from R2 Unified Technologies, LLC, Information Technology Services vendor, for amounts exceeding the aggregate sum of \$100,000 for Fiscal Year 2018.

**Pages 195-199**

- D. A Resolution of the City Commission of the City of Weston, Florida, approving Change Order No. 1 for the City's contract provider, Sports Turf One, Inc., of Boynton Beach, Florida, for Bid No. 2017-02, for Regional Park Artificial Field Turf.

**Pages 200-206**

- E. A Resolution of the City Commission of the City of Weston, Florida, amending Resolution No. 2017-126, that approved the Revocable License Agreement for Parking at Weston Tennis Center between the City of Weston, Florida, and the City of Sunrise, Florida, to revise the Agreement.

**Pages 207-224**

- F. A Resolution of the City Commission of the City of Weston, Florida, approving the Agreement between the City of Weston and Saltz Michelson Architects, Inc. for Professional Architectural Services for Fire Station No. 21, RFQ No. 2017-06.

**Pages 225-365**

***CITY OF WESTON AND INDIAN TRACE DEVELOPMENT DISTRICT***

- G. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, awarding Bid No. 2017-09 to Horsepower Electric, Inc., of Hollywood, Florida, for Street Light Pole Upgrades.

**Pages 366-376**

- H. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, awarding RFP No. 2017-11 to Bel Air Maintenance, Inc., of Dania Beach, Florida, for Custodial Services.

**Pages 377-450**

***CITY OF WESTON, INDIAN TRACE DEVELOPMENT DISTRICT AND BONAVENTURE DEVELOPMENT DISTRICT***

- I. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, accepting and ratifying the Selection Committee's ranking of the firms for Enterprise Resource Planning (ERP) Software and Implementation Services, RFP No. 2017-05; and authorizing the City Manager to negotiate an Agreement with the number one ranked firm, Tyler Technologies, Inc., of Yarmouth, Maine.

***Pages 451-463***

- J. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, authorizing the disposal of surplus non-real property through a competitive process in accordance with Section 32.08(C) of the Code of Ordinances of the City.

***Pages 464-469***

- K. A Resolution of the City Commission of the City of Weston, Florida, and as the governing board of the Indian Trace Development District, and as the governing board of the Bonaventure Development District, approving the Minutes of the Workshop Meeting of the City Commission of the City of Weston held on November 13, 2017, and approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on November 20, 2017, and approving the Minutes of the Regular Meeting of the City Commission of the City of Weston held on December 4, 2017.

***Pages 470-491***

9. Adjournment

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## PUBLIC PARTICIPATION AT COMMISSION MEETINGS

Anyone wishing to address the Commission with regard to a matter appearing on the Agenda or during audience comments must sign in with the City Manager or his designee. Each individual must state his or her name and the name of the entity represented (if applicable) and the item on the agenda to be addressed prior to conclusion of the discussion of the matter. Each person addressing the Commission shall approach the lectern, shall give their name and address in an audible tone of voice for the record, and unless further time is granted by the Presiding Officer, shall limit their address to three (3) minutes. All remarks shall be addressed to the Commission as a body and not to any member thereof. A person speaking on an item on the agenda shall limit their comments to matters relevant to the item. A person speaking during audience comments shall not address any item on the agenda and is strongly encouraged to refrain from making political statements. No person addressing the Commission shall make personal attacks on any member of the Commission or any other individuals or entities. No person, other than the Commission and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Commission, without the permission of the Presiding Officer. No question shall be asked of a Commissioner except through the Presiding Officer.

Any person who addresses the Commission on behalf of an individual, corporation or special interest group for compensation must disclose that representation when stating his or her name, as described above.

Pursuant to Florida Statutes 286.0105, if a person decides to appeal any decision made by the body with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at (954) 385-2000 at least three (3) business days prior to the meeting.