



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida and Indian Trace Development District (collectively the "City") will be accepting sealed bids for:

PUBLIC WORKS SERVICES CENTER INTERIOR RENOVATIONS CITY BID NO. 2017-07

Only the contractors pre-qualified under Request for Qualifications, RFQ No. 2017-01, Pre-Qualification of General Contractors for the Renovations of the Police Services Center, Public Works Services Center, Fire Station #81, Fire Station #67, and Fire Station #55, and approved via Resolution No. 2017-44, for the Public Works Services Center Interior Renovations portion of the RFQ 2017-01, shall be eligible to submit a bid proposal.

Bids shall be accepted from the pre-qualified contractors to furnish all labor, supervision, materials, equipment, supplies, tools, permitting and all other necessary incidentals for general renovation of Public Works Services Center located at 2599 South Post Road, Weston Florida 33327. The work includes but is not limited to the interior renovation work, which includes the reconfiguration and remodeling of approximately 1,283 SF of the existing facility. The balance of the public works facility is to receive finish upgrades including, but not limited to flooring finishes, wall base, paint, ceiling tiles and replacing all existing light fixtures with new LED light fixtures.

The normal operating office hours are Monday-Friday, 7:00 a.m. to 4:00 p.m. The Public Works Services Center shall remain in operation during this project therefore the construction shall be scheduled and phased accordingly. The new proposed rooms in the new configured area shall be constructed first and to be used as flex space for the staff that occupy the rooms impacted by the balance of the scope.

Sealed bids will be received by the City Clerk until **11:00 a.m., local time, on Tuesday, June 27, 2017 Friday, June 30, 2017, the Bid Submittal Deadline**, at the City of Weston, City Hall located at 17200 Royal Palm Boulevard, Weston, Florida 33326. The official clock at the City Hall reception desk shall govern.

PROJECT DOCUMENTS

Project Manuals may be obtained from the Weston Community Center, 20200 Saddle Club Road, Weston, Florida 33327, 8:00 a.m. – 5:00 p.m., Monday–Friday, upon payment of a \$75.00 non-refundable fee, for each Project Manual. Payment must be made by check, Visa, Master Card or American Express. No cash payments will be accepted. Project manuals may also be examined at the Weston Community Center at the referenced address. Project Manuals are also available for electronic download from Onvia DemandStar at <http://www.demandstar.com> and from BidSync at <http://www.bidsync.com>. There is a cost for any document package electronically downloaded from the Onvia DemandStar or BidSync website by members without subscriptions that include the City of Weston in their subscription service territory.

Bids shall be submitted on the form(s) provided. The required sections of the Project Manual shall be submitted as part of the Bid proposal.

MANDATORY PRE-BID CONFERENCE

A mandatory Pre-Bid Conference is scheduled for:

Wednesday, June 7, 2017 at 10:00 a.m.

**Weston Community Center
20200 Saddle Club Road, Weston, Florida 33327**

All Bidders planning to submit a bid are required to attend this meeting. Bidders should allow sufficient time to insure arrival prior to the indicated time. Bids from those who have failed to attend will not be opened. Failure of a bidder to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the CITY shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. **Bidders arriving past the indicated time will not be eligible to submit a bid.** Decisions of the City shall be final. The official clock at the location of the Pre-Bid Conference shall govern.

BID DOCUMENTS

Envelope containing bid must be sealed and be clearly marked, "**Public Works Services Center Interior Renovations; City Bid No. 2017-07**". The Bid shall contain eight complete copies and one unbound original, and is required to be submitted to the CITY by the Bid Submittal Deadline. Bids shall be submitted on the form(s) provided in the bid.

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% percent of the Bid amount, whichever is greater, will be required, to be submitted with the Bid.

All Bidders are advised that the CITY has not authorized the use of the City seal by individuals or entities responding to CITY Request for Bid, and that any such use by unauthorized persons or entities constitutes a second degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the City Clerk by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Proposer.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Proposer may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

Technical Advisor: Any questions concerning this Notice to Bidders shall be submitted in writing directed to Karl Thompson, Director of Public Works at kthompson@westonfl.org or fax: 954-385-2610, by 4:00 pm, local time at least five business days prior to Bid due date.

The City Commission of the City of Weston reserves the right to reject any and all Bids, to waive any informality in a Bid and to make awards in the best interests of the CITY.

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this bid:

Daniel J. Stermer, Mayor;
Toby Feuer, Commissioner;
Margaret Brown, Commissioner; and
Byron L. Jaffe, Commissioner; and
Thomas M. Kallman, Commissioner; and

Darrel Thomas, Assistant City Manager/CFO; Selection Committee Chairperson
Don Decker, Director of Parks and Recreation; Selection Committee Member;
Ryan Fernandes, Director of Technology Services; Selection Committee Member; and
Bryan Cahen, Director of Budget; Alternate Selection Committee Member; or

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

Patricia A. Bates, MMC
City Clerk
City of Weston

Published on: Thursday, May 25, 2017